

No.12/01/DRT/HYD/2016  
Government of India  
Ministry of Finance  
Department of Financial Services (Banking Division)  
DEBTS RECOVERY TRIBUNAL, Hyderabad.

5<sup>th</sup> Floor, Triveni Complex,  
Abids, Hyderabad-

Dated the 6<sup>th</sup> September, 2016

**VACANCY CIRCULAR**

**Sub: Filling up of various Group 'B' & Group 'C' vacant posts in the Debts Recovery Tribunal Hyderabad on deputation basis.**

Applications are invited for filling up the following vacant Group 'B' and 'C' posts in the Debt Recovery Tribunal Hyderabad purely on deputation basis from the Central Government/State Government/Courts/Tribunals. The Period of deputation will be ordinarily for a period of one year and may be extended up to three years on year to year basis.

**a) Assistant – 01 post** (Deputation basis) (General Central Service, Gr.B Non-Gazetted; Non-Ministerial) – Pay in the pay band ₹.9300-34800/- Grade Pay ₹.4200/-(pre revised)

**Eligibility:** (1) Officers in the Central Government or State Government or in Courts/Tribunal, holding analogous posts on regular basis and having a degree from a recognized University or  
(2) Upper Division Clerk with eight years' regular service in the pay band of ₹.5200 – 20200 + Grade Pay of ₹.2400/-(pre revised) or equivalent.

**b) Recovery Inspector – 01 Posts** (Deputation Basis) ( General Central Service; Group – 'B'; Non-Gazetted, Non-Ministerial): Pay in the Pay band of ₹. 9300-34800/- + Grade Pay of ₹.4200/-(pre revised)

**Eligibility:** (1) Officers in the Central Government or State Governments or in Courts holding analogous posts on regular basis and possessing a degree from a recognized University or  
(2) Court Masters with eight years' regular service in the pay band of ₹.5200 – 20200 + Grade Pay of ₹.2400/-(pre revised) or equivalent.

**c) Stenographer Grade 'D' – 1 post** (Deputation Basis) (General Central Service, Group 'C' Non Gazetted; Non Ministerial) – Pay in the pay band of ₹.5200 – 20200 + Grade Pay of ₹.2400/-(pre revised)

**Eligibility:** (1) Officers in the Central Government or State Government or in Courts, holding analogous posts on regular basis or  
(2) With 5 years regular service as LDC in the pay band of ₹.5200 – 20200/- + Grade Pay of ₹ 1900/- /-(pre revised) with shorthand lower certificate having a speed of 80 words per minute in shorthand (English) and 30 words per minute in typing (Hindi).

**d). Lower Division Clerk (02 posts)** - (Deputation basis) ( General Central Service, Group 'C', Non-Gazetted, Non-Ministerial) Pay Band of ₹.5200-20200/- + Grade Pay of ₹.1900/-(pre revised)

**Eligibility:** (1) Officers in the Central Government or State Government or in Courts/Tribunals, holding analogous posts on regular basis

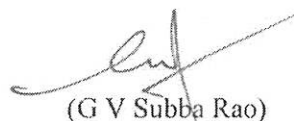
2. The period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Department of Central Government should ordinarily not exceed three years. The maximum age limit for deputation shall be 56 years on the closing date of receipt of application. The Candidate must fulfill a 'cooling off' period of 3 years from the date of his return from previous deputation/ex-cadre post.

3. The Debts Recovery Tribunals are quasi-judicial bodies set up under the provisions of the Recovery of Debts Due to Bank & Financial Institutions Act, 1993. The deputation will be governed by the terms & conditions as contained in the DOPT's OM No.6/8/09-Estt. (Pay.II) dated 17.06.2010, as amended from time to time. This Tribunal has 6 days week (Monday to Saturday) & 2<sup>nd</sup> Saturdays & Sundays are holidays.

4. Applications of eligible candidates, who are desirous of joining the posts on deputation basis, and whose services can be spared immediately, may be forwarded through proper channel to **"The Secretary/Registrar, Debts Recovery Tribunal, 5<sup>th</sup> Floor, Triveni Complex, Abids, Hyderabad -500001 on or before 21.10.2016** in the prescribed proforma duly signed by the applicant alongwith attested copies of APAR Dossiers for the last 5 years and vigilance clearance & integrity certificates.

5. Applications once submitted shall not be permitted to be withdrawn later.

6. Incomplete applications or those received without requisite documents or received after the last date or not received through proper channel will not be entertained and no correspondence will be made or entertained in this regard.



(G V Subba Rao)

Registrar I/c

Ph: 24750101/24750024

To

- ✓ 1. The Under Secretary to the Govt of India, Ministry of Finance, Department of Financial Services, New Delhi- 110001 – to upload the vacancy circular in Web sites like Department of Personnel & Training and Ministry of Finance or appropriate website.
2. All Central Government/ State Government Offices.
3. NIC, Hyderabad with a request to post the circular in the web site of DRT, Hyderabad and Government of India websites like Department of Personnel and Training and Ministry of Finance or appropriate website.

PROFORMA FOR APPLICATION FOR VACANCIES TO BE FILLED BY WAY OF PROMOTION/DEPUTATION

1. Name of the Post applied for:
2. Name of the applicant (in Block Letters):
- (a) Address for correspondence
- (b) Contact No.
3. Date of birth:
4. Date of retirement under Central/State Government
5. Educational Qualification
6. Details of employment in chronological order.

Office/Institution	Post held. From	To	Scale of Pay and basic pay	Nature of duties (in details)
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7. Nature of present employment i.e., *ad hoc* or Temporary or Quasi-Permanent or Permanent.
8. In case the present employment is held on deputation/contract basis, please state -
- (a) The date of initial appointment
- (b) Period of appointment on deputation/contract
- (c) Name of the parent office/organization to which you belong.
9. Whether belong to SC/ST/OBC
10. Remarks

Signature of the candidate

Certificate by Parent Office

The information furnished by the candidates have been verified from records and is found to be correct.

Name:  
Designation:  
Office: