

No.12/01/DRT/HYD/2016 | 333
Government of India
Ministry of Finance
Deptt. of Financial Services (Banking Division)
DEBTS RECOVERY TRIBUNAL(NEW), Hyderabad.

5th Floor, Triveni Complex,
Abids, Hyderabad-

Dated the 14th July, 2016

VACANCY CIRCULAR

Sub: Filling up of various Group 'B' & Group 'C' vacant posts in the New Debts Recovery Tribunal to be established at Hyderabad on deputation basis.

Applications are invited for filling up the following vacant Group 'B' and 'C' posts in the New Debt Recovery Tribunal to be established at Hyderabad on deputation basis from the Central Government/State Government/Courts/Tribunals:-

a) **Stenographer Grade 'C' – 2 posts** (Deputation Basis) (General Central Service, Group 'B' Non Gazetted; Non Ministerial) – Pay in the pay band of Rs.9300 - 34800/- + Grade Pay of Rs.4200/-

Eligibility: (1) Officers in the Central Government or State Government or in Courts, holding analogous posts on regular basis or
(2) Stenographers Grade 'D' with eight years' regular service in the Pay Band of Rs 5200 – 20200 + Grade Pay of Rs 2400/- or equivalent.

b) **Recovery Inspector – 2 Posts** (Deputation Basis) (General Central Service; Group – 'B'; Non- Gazetted, Non-Ministerial): Pay in the Pay band of Rs. 9300-34800/- + Grade Pay of Rs.4200/-

Eligibility: (1) Officers in the Central Government or State Governments or in Courts holding analogous posts on regular basis and possessing a degree from a recognized University or
(2) Court Masters with eight years' regular service in the pay band of Rs. 5200 – 20200 + Grade Pay of Rs 2400/- or equivalent.

c) **Accounts Assistant- 1 Post** (Deputation Basis) (General Central Service; Group- 'B' Non-Gazetted, Non-Ministerial): Pay in the pay band of Rs.9300-34800/- + Grade Pay of Rs.4200/-

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Eligibility: (1) Officers of the Central Government holding analogous posts on regular basis or

(2) With eight years' regular service in the pay band of Rs 5200 – 20200 + Grade Pay of Rs 2400/- or equivalent and having experience of working as Sr. Accountant or Accountant, in the pay band of Rs 5200 – 20200 + Grade Pay of Rs 2400/- who have undergone training in Cash and Accounts.

d) Stenographer Grade 'D' – 1 post (Deputation Basis) (General Central Service, Group 'C' Non Gazetted; Non Ministerial) – Pay in the pay band of Rs 5200 – 20200 + Grade Pay of Rs 2400/-

Eligibility: (1) Officers in the Central Government or State Government or in Courts, holding analogous posts on regular basis or

(2) With 5 years regular service as LDC in the pay band of Rs 5200 – 20200/- + Grade Pay of Rs 1900/- with shorthand lower certificate having a speed of 80 words per minute in shorthand (English) and 30 words per minute in typing (Hindi).

e) Upper Division Clerk – 01 post (Deputation Basis) (General Central Service, Group 'C' Non Gazetted; Non Ministerial) – Pay in the pay band of Rs 5200 – 20200 + Grade Pay of Rs 2400/-

Eligibility: (1) Officers in the Central Government or State Government or in Courts/Tribunals, holding analogous post on regular basis or

(2) Lower Division Clerks with eight years' regular service in the pay band of Rs 5200 – 20200/- + Grade Pay of Rs 1900/- or equivalent.

f). Lower Division Clerk (4 posts) - (Deputation basis) (General Central Service, Group 'C', Non-Gazetted, Non-Ministerial) Pay Band of Rs.5200-20200/- + Grade Pay of Rs.1900/-

Eligibility: (1) Officers in the Central Government or State Government or in Courts/Tribunals, holding analogous posts on regular basis

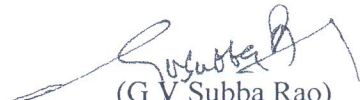
2.. The period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Department of Central Government should ordinarily not exceed three years. The maximum age limit for deputation shall be 56 years on the closing date of receipt of application. The Candidate must fulfill a 'cooling off' period of 3 years from the date of his return from previous deputation/ex-cadre post.

3.. The Debts Recovery Tribunals are quasi-judicial bodies set up under the provisions of the Recovery of Debts Due to Bank & Financial Institutions Act, 1993. The deputation will be governed by the terms & conditions as contained in the DOPT's OM No.6/8/09-Estt. (Pay.II) dated 17.06.2010, as amended from time to time.

4.. Applications of eligible candidates, who are desirous of joining the posts on deputation basis, and whose services can be spared immediately, may be forwarded through proper channel to **"The Secretary/Registrar, Debts Recovery Tribunal, 5th Floor, Triveni Complex, Abids, Hyderabad -500001 on or before 29.08.2016** in the prescribed proforma duly signed by the applicant alongwith attested copies of APAR Dossiers for the last 5 years and vigilance clearance & integrity certificates.

5. Applications once submitted shall not be permitted to be withdrawn later.

6. Incomplete applications or those received without requisite documents or received after the last date or not received through proper channel will not be entertained and no correspondence will be made or entertained in this regard.


(G V Subba Rao)
Registrar
Ph: 24750101

To

1. The Under Secretary to the Govt of India, Ministry of Finance, Department of Financial Services, New Delhi- 110001 – to upload the vacancy circular in Web sites like Department of Personnel & Training and Ministry of Finance or appropriate website.
2. All Central Government/ State Government Offices.
3. NIC, Hyderabad with a request to post the circular in the web site of DRT, Hyderabad and Government of India websites like Department of Personnel and Training and Ministry of Finance or appropriate website.

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PROFORMA

1. Post Applied for :
2. Name and Address (In Block LETTERS) :
3. Date of Birth :
4. Date of Retirement under Central / State Government etc. :
5. Educational Qualifications :
6. Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient) :

Name of Office	Post Held	From	To	Scale of pay in full and Basic Pay	Nature of Duties

7. Nature of Present Employment i.e. Ad-hoc / Temporary / Permanent :
8. In case the present employment is held on deputation basis, please state :
 - a) Date of Initial Appointment :
 - b) Period of Appointment on deputation / contract :
 - c) Name of the Parent Office / organization to which you belong :
9. Whether belongs to SC / ST / OBC :
10. Additional details about present employment. Please state whether working under :
 - a) Central Government :
 - b) State Government :
 - c) Courts / Tribunals :
11. Additional information, if any :

Place : Signature :
Date : Designation :
Address :

CERTIFICATE BY PARENT OFFICE / CONTROLLING AUTHORITY

The information furnished by the candidate has been verified from records and is found to be correct.

There is no vigilance case pending and/or being contemplated against the above official. Integrity of the official is beyond doubt.

Signature:
Designation