

F. NO.14-1/2009-DRT-II
DEBTS RECOVERY TRIBUNAL – II, DELHI
GOVERNMENT OF INDIA/MINISTRY OF FINANCE
DEPARTMENT OF FINANCIAL SERVICES
4th FLOOR, JEEVAN TARA BUILDING,
PARLIAMENT STREET, NEW DELHI-01.

Dated :- 27/12/2016

To

Shri V.V.S. Kharayat,
Under Secretary, Govt. of India,
Department of Financial Services,
Ministry of Finance,
Jeevan Deep Building,
Parliament Street,
New Delhi

Subject: Filling up of various posts in Debts Recovery Tribunal-II, Delhi

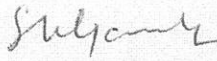
Sir,

I am directed to forward herewith a Vacancy Circular on the above mentioned subject and to say that the vacancies in the grade of Section Officer, Private Secretary, Accounts Assistant, Recovery Inspector and Steno Grade 'C' in this Tribunal are required to be filled up on priority basis. Copy of the Vacancy Circular is enclosed for your reference please. In this Circular we had mentioned that further details and prescribed format of BIO-DATA can be obtained from the website of the Department of Financial Services, Ministry of Finance, Government of India.

You are therefore, requested to kindly display the enclosed Advertisement on the web site of Ministry of Finance on the priority basis.

Yours faithfully

Encl:- As above


(S. K. Gandhi)
Registrar
DRT-II, Delhi

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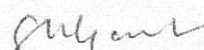
Dated :- 27/12/2016.

The undersigned is directed to forward herewith a vacancy circular regarding filling up of the various posts of Section Officer(01), Private Secretary(01), Accounts Assistant(01), Stenographer Grade 'C' (01) and Recovery Inspector(01), on promotion/transfer on deputation basis initially for a period of three years which may be curtailed or extended subject to the performance, work experience and punctuality of selected candidates in the interest of the Tribunal.

It is requested that this vacancy circular may be circulated in your office and names of eligible and willing candidates alongwith their Bio-data in the prescribed format given in the Annexure-1, Vigilance Clearance and attested copies of ACRs for the last five years (Attested Officer should not be below the rank of Under Secretary) may please be forwarded through proper channel to the undersigned by 16.01.2017 i.e. the last date of submission of the application with the cut off date for eligibility i.e. 31.12.2016.

This is being issued with the approval of Hon'ble Presiding Officer.

Yours faithfully


(S. K. Gandhi)
Registrar
DRT-II, Delhi

Encl:- As above

- Copy to:
1. The Under Secretary, Ministry of Finance, DFS, New Delhi.
 2. The Under Secy (Admn), All Ministries/Department/Cabinet Secretariat etc.
 3. Ld. Registrar, Supreme Court of India, High Court of Delhi, District Courts and Tribunals, New Delhi/Delhi.
 4. DRTs/DRATs
 5. Office Order File.

F. NO.14-1/2009-DRT-II
DEBTS RECOVERY TRIBUNAL – II, DELHI
GOVERNMENT OF INDIA/MINISTRY OF FINANCE
DEPARTMENT OF FINANCIAL SERVICES
SANSKRITI BHAWAN, KESHAV KUNJ, D.B. GUPTA MARG
JHANDWALAN, NEW DELHI

Dated :- 27/12/14

Applications are invited from eligible candidates of Central Government/State Government/ Courts for filling up of the following vacant posts in Debts Recovery Tribunal-II, Delhi on transfer on deputation basis:-

Section Officer (01Post by Promotion/Deputation only) –(PB-2 Rs.9300-34800+GP 4600/-Pre-revised)

Eligibility: - (i) Holding analogous post on regular basis and having a degree from a recognized University, or (ii) with eight years regular service in the scale of pay of Rs.9300-34800+ GP 4200 or equivalent.

Desirable – Preference will be given to persons having experience in legal or judicial work.

Private Secretary – (01Post by Promotion/Deputation only) –(PB-2 Rs.9300-34800+GP 4600/- Pre-revised)

Eligibility: - (i) Holding analogous post on regular basis and having a degree from a recognized University, or (ii) Stenographer Grade “C” with eight years regular service in the scale of pay of Rs.9300-34800+GP 4200/- or equivalent.

Desirable – Preference will be given to persons having experience in legal or judicial work.

Steno Grade ‘C’–(02Post by Promotion/Deputation only) –(PB-2 Rs.9300-34800+GP 4200/- Pre-revised)

Eligibility: - (i) Holding analogous posts on regular basis or (ii) Stenographer Grade ‘D’ with eight years regular service in the scale of pay of Rs.5200-20200+GP 2400 or equivalent.

Recovery Inspector– (01Post by Promotion/Deputation only) –(PB-2 Rs.9300-34800+GP 4200/- Pre-revised)

Eligibility: - (i) Holding analogous post in the Central Government/State Governments or in Courts and having degree from a recognized University; or (ii) Court Masters with eight years regular service in the scale of Rs.4000-100-6000 or equivalent

Contd....2/-

Accounts Assistant –(01Post by Promotion/Deputation only) –(PB-2 Rs.9300-34800+GP 4200/- Pre-revised) Eligibility: (i) Holding analogous posts on regular basis; or with three years regular service in the pay scale of Rs.9300-34800+GP 4200; with eight years regular service in the pay scale of Rs.5200-20200+GP 2400 or equivalent and having experience of working as Accountant, Preference will be given to those having undergone training in Cash and Accounts.

The period of deputation including the period of deputation in another excadre post held immediately preceding the appointment in the same or some other organization/department of the Central Government should ordinarily not exceed 3 years. The maximum age limit of the applicant shall be 56 years on the last date of receipt of the application. The candidates selected will be appointed on deputation basis for a period of one year in the first instance, which may curtailed/extended up to three years. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No.6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time. Application of only such candidates will be considered as are routed through proper channel in the prescribed proforma.

It is therefore, requested that the applications of suitable and eligible candidates and who can be spared immediately in the event of selection may be sent directly to Shri S. K. Gandhi, Registrar, Debts Recovery Tribunal-II, Delhi, Deptt. of Financial Services, 4th Floor, Jeevan Tara Building, New Delhi:-110001 alongwith Vigilance Clearance and attested copies of ACR Dossiers for the last five years(Attestation should not be below the rank of Under Secretary) on or before from the date of issue of this circular. Advance copies of applications or those applications received after the prescribed closing date or not accompanied with the attested copies of ACRs for the last 5 years and vigilance clearance certificates are liable to be rejected without assigning any reasons.

BIO-DATA

1. Post Applied for **2.** Name of the Applicant **3.** Date of Birth & Age **4.** Father's name **5.** Present Post held **6.** Date of Appointment in the Present Grade – (i) Ad-hoc (ii) Regular, **7.** Present Pay Band and Grade Pay **8.** Educational Qualifications **9.** Date of return from ex-cadre post, if any **10.** Experience in the grade, **11.** Brief

Service particulars, 12. Whether SC/ST/OBC/ 13. Postal Address for communication with Telephone Number (i) Residence (ii) Office (iii) Mobile 14. Postal Address of Parent Dept. with telephone and Fax Numbers 15. Remarks, if any.

CERTIFICATE BY PARENT OFFICE

The above information furnished by the candidate has been verified from the records and is found to be correct. ACR Dossiers for the last five years and Vigilance Clearance Certificate are enclosed. In the event of selection of the candidate, he/she will be relieved immediately from this department.

Name.....

Designation of Forwarding Officer
with seal.....

Telephone No.....