

No.1/1/2024-Estt.(C. No. 300610191)
भारत सरकार / Government of India
वित्त मंत्रालय / Ministry of Finance
वित्तीय सेवाएं विभाग / Department of Financial Services

3rd Floor, Jeevan Deep Building
Parliament Street, New Delhi – 110001

Dated the 22nd September, 2025

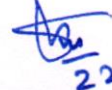
OFFICE MEMORANDUM

Subject:- Re-Constitution of Internal Committee under Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act 2013-reg.

In supersession of this Department's Office Memorandum No.1/41/2015-Estt. dated 15.09.2023 (attached) on the captioned subject, the Internal Committee under Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act 2013 in the Department of Financial Services is reconstituted with the following composition;

- (i) Ms. Manasa Gangotri Kata, Director - Presiding Officer/ Nodal Officer for SHE-Box Portal
- (ii) Smt. Kalyani Raj, President (AIWC) - Member
- (iii) Shri Sushil Kumar Singh, Director - Member
- (iv) Ms. Aisha Khan, Deputy Secretary - Member

2. The committee will proceed in accordance with the extent Act/Rules in this regard.
3. This issues with the approval of Secretary (FS).


22.09.2025
(सतीश कुमार सिंह / Satish Kumar Singh)

अवर सचिव, भारत सरकार/
Under Secretary to the Government of India
Tel. No.:- 011-23748715

Encl:- As stated.

To,

- i. Ms. Manasa Gangotri Kata, Director, Presiding Officer of the said Committee
- ii. President, All India Women's Conference, Sarojini House, 6 Bhagwan Dass Road, New Delhi-110001
- iii. All the Members of the Committee
- iv. All Officers in this Department of Financial Services with request to bring the contents of this Memorandum to the notice of all the employees working under them.
- v. Shri Daya Shankar, Director (WW-I), Ministry of Women and Child Development, 307-B, Shastri Bhawan, New Delhi-110001 with request to update the Details of Presiding Officer and Nodal Officer on SHE-Box Portal.
- vi. NIC Cell with request to update the details on the website of the Department.
- vii. Notice Board
- viii. Guard File

F. No.1/41/2015-Estt(Dy No 300477909)

Government of India
Ministry of Finance
Department of Financial Services

Jeevandeep Building, Sansad Marg,
New Delhi, dated the 15th September, 2023.

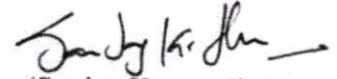
MEMORANDUM

Subject: Internal Complaint Committee on "Prevention of Sexual Harassment of Women in Workplace"-reg.

In supersession of this Department's Memorandum no 1/1/2001-Estt. dated 12.03.2021 on the captioned subject, the Internal Complaints Committee on Prevention of Sexual Harassment of Women in Workplace in the Department of Financial Services is reconstituted with the following composition:.

- (i) Smt. Jayasree M.G., DDG- Presiding Officer
- (ii) Smt. Kalyani Raj, President(AIWC) – Member
- (iii) Shri Sushil Kumar Singh, Director- Member
- (iv) Smt. Neha Chauhan, Deputy Director - Member

2. The Committee will proceed in accordance with the extant Act/Rules in this regard.



(Sanjay Kumar Jha)

Under Secretary to the Govt. of India

To

- 1. Presiding Officer of the Committee
- 2. All the Members of the Committee
- 3. All Officers in the Department of Financial Services. They are requested to bring the contents of this Memorandum to the notice of all the employees working under them.
- 4. Deputy Secretary(WW-I), Email Id-daya.shankar@nic.in
- 5. All India Women's Conference, Sarojini House, 6 Bhagwan Dass Road, New Delhi-110001
- 6. Notice Board
- 7. Guard File