

F.No.3/5/2011-IF.1  
Government of India  
Ministry of Finance  
Department of Financial Services

3<sup>rd</sup> Floor Jeevan Deep Building  
New Delhi – 110001  
Dated: October 5, 2011

**Sub: Applications invited for the post of Executive Director (Whole Time Director) of India Infrastructure Finance Company Ltd (IIFCL).**

The post of **Executive Director (Whole Time Director)**, India Infrastructure Finance Company Ltd (IIFCL) is proposed to be filled up on deputation basis/contract basis. Applications are invited from eligible officers working in the Central/State Governments or from other qualified persons fulfilling following terms & conditions:

**(i) Eligibility:**

The following categories of persons would be eligible to apply: -

- (a) Serving All India Services/Central Services Group 'A' officers, who have completed at least 16 years of service;
- (b) General Managers/Chief General Managers/EDs of Public Sector Banks, All India Development Financial Institutions, RBI, SEBI.
- (c) Any other person with at least 16 years of working experience and having atleast 10 years of continuous experience in the field of infrastructure financing and/or banking.

**(ii) Age:**

The applicant should not have attained the age of 55 years as on the date of vacancy i.e. 15<sup>th</sup> January, 2012.

**(iii) Tenure:**

ED, IIFCL shall hold office for an initial period of 3 years from the date of joining office, which is extendable upto to a maximum period of 5 years.

Provided that no person shall hold office as ED, IIFCL after he/she attains the age of 60 years.

**(iv) Experience:**

The applicant should have relevant knowledge and experience in the field/s of Infrastructure, Infrastructure Financing, Management, Finance, Banking or Economics.

**(v) Pay/Remuneration:**

The remuneration package would be recommended by the Search Committee having regards to the qualifications and experience of the selected person.

2. The applications in respect of eligible officers who are interested and can be spared in the event of selection, may be forwarded, duly verified/counter verified alongwith the following documents:

- (i) Application in the prescribed proforma, with one recent passport size photograph (Annexure).
- (ii) Certified copies of up-to date and complete Annual Performance Appraisal Reports (APAR/CR Dossier) of last five years.
- (iii) Integrity Certificate.
- (iv) Vigilance clearance including certification that no disciplinary proceedings/criminal proceedings are either pending or contemplated against the applicant.
- (v) List of minor/major penalty, if any, imposed on the applicant during the last 10 years/ No penalty certificate.
- (vi) A brief write up on the significant contributions made by the applicant during his/her present/past assignments and his/her suitability for the post.
- (vii) Contact details of three references.

3. The applications of the candidates received without the ACR/APAR Dossier or which contain incomplete information or received after the due date, will not be entertained.

4. Application along with the above documents should be forwarded through proper channel to the following address in a closed cover super-scribed with **"Application for the post of Executive Director (Whole Time Director) of IIFCL."**

5. The last date for receipt of complete applications is **28.10.2011**. Applicants may also send an advance copy.

(Sanjeev Kumar Jindal)  
Director, Ministry of Finance  
Department of Financial Services,  
Jeevan Deep Building (3rd Floor), Parliament Street, New Delhi – 110 001  
Tel. : 011 – 2334 0846, Fax : 011 – 2374 2207, 011 – 2374 7018

**(Sanjeev Kumar Jindal)**  
Director  
email: dirif1-dfs@nic.in

**Copy to:**

- 1. All Secretaries/Chief Secretaries of the Central Government/State Governments.
- 2. Cadre Controlling Authorities of All India Services/Central Services Group 'A'.
- 3. Indian Banks Association, RBI, SEBI.
- 4. CMDs of Public Sector Banks, All India Development Financial Institutions.
- 5. [http://finmin.nic.in/the\\_ministry/dept\\_fin\\_services/fin\\_services.asp](http://finmin.nic.in/the_ministry/dept_fin_services/fin_services.asp)

**Application Performa****Application for the post of Executive Director, IIFCL**

1. Name of the Candidate :
2. Date of Birth :
3. Age as on 14.01.2012 :
4. Date of Superannuation :
5. Present Post held :
6. Name of the Organisation where posted :
7. Present Pay and Scale of pay :
8. Details of Educational & Professional :  
Qualification (in chronological order)
9. Number of years of regular service :
10. Details of experience :

S.No.	Post held*	From To	Scale of Pay & Basic Pay	Nature of duties	Experience in infrastructure, infrastructure financing, management, administration, finance, banking and/or economics	Remarks/any other information relevant for the post

**\* *Relevant certificate to be attached***

11. Complete postal address :  
Permanent :  
Present :  
Tel (Office; Resi and Mobile) :  
Email :

12. Whether any penalty imposed upon the applicant during the last 10 years  
If yes, details thereof
13. Whether any disciplinary action or inquiry is going on against the applicant as far their knowledge.  
If yes, details thereof
14. I certify the details furnished by me in column 1-13 are true and I am eligible for the post.

(Name & Signature of the Candidate)

Date:

Place:

### **Certificate**

**(To be filled by the employer)**

Certified that particulars furnished by Sh/Smt/Ms.....have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. It is also certified that the integrity of the candidate is bonafide.

Signature & Designation  
of the competent forwarding authority  
with telephone no & office seal

Date:

Place: