

F.No.5/5/2016-DRT
Government of India
Ministry of Finance
Department of Financial Services

3rd Floor, Jeevan Deep Building,
10, Parliament Street, New Delhi.
8th November, 2016.

Subject: Framing of Recruitment Rules for the post of Lower Division Clerk in Debts Recovery Appellate Tribunals - Seeking comments.

The Department of Financial Services proposes to amend the Recruitment Rules for the post of Lower Division Clerk in Debts Recovery Appellate Tribunals (DRATs). In terms of Department of Personnel and Training OM No. AB-14017/61/2008-Estt. (RR) dated 13.10.2015, the proposal for framing/amendment of Recruitment Rules is required to be uploaded on the website of the Department for comments from all the stakeholders. A copy of the draft Recruitment Rules is enclosed.

2. All the stakeholders are requested to furnish their comments, if any, on the draft Recruitment Rules to this Department within one month i.e. by 7th December, 2016. Comments, if any, received by the DRATs may be sent to this Department latest by 7th December, 2016. Comments received after the due date will not be entertained. It is informed that notification for amendment of the Recruitment Rules for each DRAT will be issued by the Department.

(VVS Kharayat)
Under Secretary to the Govt. of India
Tel: No. 23748769

Encl : As above

To
Registrars,
All DRATs

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Government of India
Ministry of Finance
Department of Financial Services

NOTIFICATION

New Delhi, dated.....2016

G.S.R....- In exercise of the powers conferred by section 36 of the Recovery of Debts Due to Banks and Financial Institutions Act, 1993 (51 of 1993), and in supersession of the Debts Recovery Appellate Tribunal (location), (Group 'C' and 'D' posts) (Non-Gazetted) Recruitment Rules, (year) relating to the post of Lower Division Clerk, the Central Government hereby makes the following rules regulating the method of recruitment to the post of Lower Division Clerk in Debts Recovery Appellate Tribunal, (location), namely:-

1. Short title and commencement.- (1) These rules may be called the Debts Recovery Appellate Tribunal, (location) (Lower Division Clerk) Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification, level in the pay matrix .-** The number of post, its classification, pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

3. **Method of recruitment, age limit, qualifications etc.-** The method of recruitment, age limit, qualifications and other matters related thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualifications.-** No person –

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any other person;

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.-** Nothing in these rules shall affect reservations, relaxation of age limit and other concession required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, persons with disabilities and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of the post.	Number of posts.	Classification.	Level in the Pay Matrix.	Whether selection post or non-selection post.	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules 1972	Age limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Lower Division Clerk	* 02(two) (2016) * Subject to variation dependent on workload.	General Central Service; Group 'C', Non-Gazetted; Non-Ministerial.	Level 2	Non-Selection	Not applicable	Between 18-27 years of age (relaxable for Government Servant upto 40 years in accordance with the instructions or orders issued by the Central Government).	(i) 12 th class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 30 w.p.m in English or 25 w.p.m in Hindi on manual typewriter Or A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)

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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made.	If a Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)
Yes, to the extent indicated in Column 11.	Two Years	(i) 50% by direct recruitment through Staff Selection Commission failing which by deputation/absorption. (ii) 25% by promotion from amongst Group 'C' Staff in Pay Matrix Level 1 with 3 years regular service in the grade and who possess 12th Class pass or equivalent qualification, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST) Note:- if more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination. (iii) 25% by promotion on seniority-cum-fitness basis from amongst Group 'C' Staff in Pay Matrix Level 1 with 3 years regular service in the grade.	<u>Promotion:</u> As stated in Column 11 <u>Deputation/Absorption:</u> From amongst staff of Central/State Government or Courts/Tribunals holding analogous post on regular basis Note The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for deputation shall be 56 years on the last date of receipt of applications.	Registrar/Secretary - Chairman, Registrar (DRT) - Member, and Section Officer - Member.	Not Applicable

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