

## PROFORMA

**APPLICATION FOR SELECTION TO THE POST OF REGISTRAR AND  
MANAGING DIRECTOR & CHIEF EXECUTIVE OFFICER (CENTRAL  
REGISTRAR) OF CENTRAL REGISTRY OF SECURITIZATION ASSET  
RECONSTRUCTION AND SECURITY INTEREST OF INDIA (CERSAI)**

1. Name in Full (in Block Letters) :
2. (a) Date of Birth:  
(b) Age as on 17.10.2019:
3. (c) Date of Retirement in present service:
4. Father's/ Husband's name :
5. Present Address:  
(i) Office (Address with Tel./Mobile No., e-mail ID):  
  
(ii) Residence (Address with Tel. /Mobile No., e-mail ID):.
6. Parent Office's/organisation's complete Address:  
(with Telephone No. and FAX No.)
7. Educational qualifications :
8. (a) Date of entry in the service:  
  
(b) Name of service :
9. Details of postings (in last 10 years):

Recent  
passport size  
photograph  
duly signed  
by the  
applicant

S. No.	Post held on regular basis	Scale of Pay & Basic Pay	Office/Organisation	Nature of duties	Experience in the field of Finance/ Banking, etc	Period	
						From	To

10. (a) Present post held:  
(b) Whether selection to the post is approved by the Appointments Committee of the Cabinet:  
(c) Date of appointment in present post, on regular basis:  
(d) Present pay and Scale of pay of Present post held:  
(e) Duties and responsibilities of the post

11. (a) Whether any penalty imposed upon the applicant during the last ten years. If yes, the details thereof:
- (b) Whether any Disciplinary action/ charge sheet is pending/contemplated:
- (c) If yes, the details thereof:
12. How you are qualified for the post applied for :  
(Please give full details)
13. Whether belong to SC/ ST/OBC :
14. Any other Qualifications/ Experience not covered above :
15. I certify that the above details furnished by me are true to the best of my knowledge and belief and I am eligible for the post.

(Name & Signature of Candidate)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE OF .....**  
**(Cadre Controlling Authority)**

Certified that the particulars given above are correct as per records available in the Office of .....

It is also certified that Shri/Smt. .... is clear from vigilance angle and no disciplinary proceeding are pending or contemplated against the officer. The Integrity Certificate is enclosed.

The Annual Confidential Reports / Annual Performance Appraisal Reports for last 7 years i.e. 2011-12 to 2017-18 are enclosed.

**(Name & Signature of Officer  
with Official Stamp)**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Uploaded on web on 28.05.2019.

**APPLICATIONS ARE INVITED FOR THE POST OF REGISTRAR AND MANAGING DIRECTOR & CHIEF EXECUTIVE OFFICER (CENTRAL REGISTRAR) OF CENTRAL REGISTRY.**

Applications are invited for the post of Registrar and Managing Director & Chief Executive Officer (Central Registrar) of Central Registry having its Head Office at New Delhi.

The Central Registry of Securitisation Asset Reconstruction and Security Interest of India (Central Registry) has been incorporated as a Government Company under Section 25 of the Companies Act, 1956. The Central Registry has been operationalised w.e.f. 31<sup>st</sup> March, 2011 and is headed by Registrar and Managing Director & Chief Executive Officer (Central Registrar).

**ELIGIBILITY CRITERIA**

Applications are invited from eligible and willing candidates who fulfill the following criteria:

- a. All eligibility criteria will be reckoned as on 17.10.2019. The officer should be below the age of 59 years as on 17.10.2019.
- b. General Managers or above of Nationalised Banks / State Bank of India/ Chief General Managers or above in IDBI Bank.
- c. Chief General Managers or above in Reserve Bank of India (RBI) / National Bank for Agriculture and Rural Development (NABARD) / Small Industries Development Bank of India (SIDBI) / India Infrastructure Finance Company Ltd. (IIFCL) / EXIM Bank of India and General Managers or above of National Housing Bank (NHB)/ Public Sector Insurance Companies. Equivalent level officers in Financial Institutions are also eligible, provided the Institutions so covered should not have less than fifty-one per cent of the paid-up capital being held or controlled by the Central Government.
- d. Joint Secretary level officers of the Central Government, working in the pay scale of Pay Band 4 and Grade Pay of Rs. 10,000/- or Director level officers of the Central Government, working in the pay scale of Pay Band 4 and Grade Pay of Rs. 8,700/- who have worked for at least three years as Director, are also eligible to apply for the post.

## PAY SCALE

The post of Central Registrar of Central Registry carries the Pay Scale of Level 14A (Rs. 1,76,800- 2,24,000/-).

## TERM OF OFFICE

i Tenure of Central Registrar would be of 3 years from the date of joining of office subject to condition that in case of deputation, if the officer reaches the age of superannuation (60 years) while working at the post of Central Registrar, he/she shall be repatriated to his/her parent organization/office, 15 days prior to the age of superannuation.

ii The tenure of the officer may be extended with the approval of Appointment Committee of Cabinet, provided that extended tenure shall not be beyond the time the officer attains the age of 60 years.

## RECEIPT OF APPLICATION

Willing and eligible candidates may apply through proper channel, in the prescribed proforma (Annexed) along with attested copies of ACRs for the last seven years i.e. from 2011-12 to 2017-18. The applications should reach within 6 weeks from the date of appearance of this advertisement on the Website of Department of Financial Services, Ministry of Finance, Govt. of India (latest by 10<sup>th</sup> July, 2019) in a sealed cover super scribed with "Applications for the post of registrar and managing director & chief executive officer (central registrar) of central registry in confidence to:

Deputy Secretary (DRT),  
Department of Financial Services, Ministry of Finance,  
Govt. of India, 3<sup>rd</sup> Floor, "Jeevan Deep Building",  
Sansad Marg, New Delhi – 110 001

The candidates may be required to appear before the Selection Committee for an interaction for which no TA/DA will be paid by the Ministry.

**Note:** Direct/Advance applications need not be sent. Only those applications which are received through proper channel by the stipulated date will be considered. Incomplete applications will be summarily rejected.



(S. Amin)

Under Secretary to the Govt. of India

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