

F. No. 15/5/97-Vig/AA
Government of India
Ministry of Finance
Department of Financial Services
Vigilance Section

3rd floor, Jeevan Deep Building
Sansad Marg, New Delhi - 110001
Dated 11th February, 2019

To,
Chairman, State Bank of India
MD&CEO of the Public Sector Banks
MD&CEO, IDBI Bank

Subject: Appointment to the post of Chief Vigilance Officer in State Bank of India, Mumbai

Sir/Madam,

It is proposed to fill up the post of Chief Vigilance Officer (CVO) in State Bank of India (SBI), Mumbai. Applications are invited in the form(s) annexed (as applicable), from the officers of the following designations at present, who are desirous of consideration for appointment to the post of CVO, SBI

- a) Serving EDs of the Public Sector Banks (PSBs) and DMDs of IDBI Bank with at least 2 years of residual service;
 - b) Serving CGMs of the State Bank of India with at least 2 years of service as CGM, with residual service of 2 years having a strong banking background/experience of vigilance matters.
2. A copy of the Scheme which contains, inter-alia, provisions regarding eligibility and entitlement of pay and perquisites, admissible to the incumbent of this post, is annexed.
3. Other conditions
- a) Executive Directors of the PSBs may send their applications in the applicable form, under intimation to the MD&CEO/Chairman of the concerned Bank.
 - b) Chief General Managers of SBI who, in terms of the provisions of the scheme, consider themselves eligible for the post of CVO in SBI, may route their applications through the HR Department of SBI. Their applications, to be made in the applicable forms for this purpose, may be forwarded by the HR Deptt. along with complete bio-data of the candidate along with attested copies of Annual Performance Assessment Reports (APARs) for the last five years (complete in all respects), to this Department on or before 26th February, 2019. While forwarding the applications of the GMs the HR Department is advised to ensure that:
 - i. the services of the willing candidates can be spared for at least 02 years for taking up this assignment; and

- ii. they are clear from vigilance angle; and
 - iii. the officers are not undergoing period of any debarment.
4. The names of candidates once forwarded for the post are not allowed to be withdrawn. Therefore, while submitting the applications for consideration, each applicant is required to give an undertaking (in the Form – annexed) to the effect that they would not withdraw their candidature once a decision is taken to appoint him for the post of CVO, SBI, Mumbai. This undertaking shall be enclosed with other requisite documents sought with the application.
5. The selection of candidates for appointment to the post of CVO, SBI shall be made by the Government in consultation with CVC and, if applicable, DOPT, on the basis of their record of service and on the recommendations of the Selection Committee.
6. The applicant (both EDs of PSBs and CGMs of SBI) must have a minimum 02 years of service remaining as on the last date of receiving of application i.e. 26.02.2019 and for CGMs, the applicant must have completed 02 years of service as on the last date of receiving of application i.e. 26.02.2019.
7. In the event of selection of the officer for this post, the concerned officer shall be given three weeks time to join new post/assignment of CVO, from the date of receipt of the order. If no response is received after three weeks, and / or if the officer fails to report for the assignment at designated place by given date, the process of his/her debarment for deputation in any organisation for a period of 05 years shall be initiated by his/her parent organisation after issuing a notice to that effect to the officer concerned.
8. The applicants may send advance copy of their application in this regard to DFS for information by email at vigilance-dfs@nic.in. However, their candidature shall be considered only after receipt of the hard copies of the application forms in the prescribed manner.
9. Hindi version will follow.

Yours sincerely,

Encls: a) Copy of the Scheme
b) Forms (02 Nos.)


(Manish Gupta)
Director (Vigilance)
Tel: 011- 23362422

Copy to:

- a) Sh. P K Mohanty, Under Secretary, Central Vigilance Commission, Satarkata Bhawan, INA, New Delhi with reference to OM No.3S-CVO-23/405307 dated 03.01.2019.
- b) Director/NIC, DFS, Jeevan Deep Building with request to upload this circular on DFS website.

SCHEME FOR FILLING UP THE POST OF CVO, SBI

CVC has observed that SBI is the largest bank with a very large branch network in the country and abroad. After merger of the Associate Banks with SBI, the combined entity has grown to an enormous entity necessitating reconstitution of the Vigilance set up commensurate with the expected increase in vigilance functions. With this background, CVC has advised that as the status of the incumbent CVO matters a lot in dealing with the cases of top executives, the post of CVO has to be a level higher than the GM, to enable him to function effectively.

2. (a) As such, an officer currently working as Executive Director (ED) in one of the PSBs, Deputy Managing Director (DMD) in IDBI Bank, or

(b) Chief General Manager (CGM) in SBI India with at least 2 years of service as CGM, with residual service of 2 years having a strong banking background/experience of vigilance matters.

3. Initially, CVO will be appointed for a period of two years, extendable for a further period of upto 1 year or up to the date of superannuation whichever is earlier.

4. The incumbent of the post of CVO, SBI shall report directly to Chairman, SBI to discharge function/responsibilities of CVO. However, the incumbent shall not be a Member of the Board of Directors of SBI.

5. Whenever the post of CVO, SBI is likely to fall vacant, the same will be circulated simultaneously amongst the EDs of PSBs, Deputy Managing Director (DMD) in IDBI Bank and Chief General Manager (CGM) in SBI for calling applications from willing candidates.

6. The post of CVO, SBI shall be over and above the normal strength of officers in SBI.

7. For EDs of PSBs and DMDs in IDBI Bank for appointment to the post of CVO, SBI

(i) The ED of a PSBs/DMD of IDBI who is appointed as CVO in SBI shall be entitled to pay and perquisites as admissible to an MD in SBI.

(ii) If the officer being positioned as CVO, SBI would be taken from the existing position of ED in a PSB / DMD in IDBI Bank who are governed by the Nationalized Banks (Management and Miscellaneous Provisions) Scheme, 1970/1980 of PSBs, therefore, for the period he/she serves as CVO, SBI, his/her service shall continue to be governed by the aforesaid

Scheme which was applicable to him/her as ED / DMD of the concerned bank, except for provisions relating to Pay and Perquisites for that period.

(iii) In the case of selection of an ED of PSBs or DMD of IDBI Bank to the post of CVO in SBI, the proposal would be processed for seeking approval of ACC for withdrawing the existing ED/DMD of IDBI Bank (a Board level officer) to take up the assignment of CVO in SBI. DFS will then issue orders of appointment of the concerned officer to the post of CVO, SBI.

(iv) The selected officer shall have to give up the existing post of ED in the PSB/DMD in IDBI Bank, to take up the assignment of CVO, SBI.

8. For CGM of SBI for appointment to the post of CVO, SBI

In case a CGM of SBI is selected, he/she shall be entitled for pay and perquisites of DMD, SBI for the period that he functions as CVO, SBI.

9. The selection of candidates for appointment to the post of CVO, SBI shall be made by the Government in consultation with CVC, on the basis of their record of service and interaction with the Selection Committee. The panel of shortlisted candidates will be sent to CVC for recommending an officer for the post of CVO, SBI.

Appointment to the post of Chief Vigilance Officer, State Bank of India (SBI) Mumbai**Application Form**

1.	Name of the Applicant				
2.	Date of Birth				
3.	Age as on the last date of application				
4.	Date of Superannuation				
5.	Present Post held				
6.	Name of the Organisation where posted				
7.	Present Pay and Scale of Pay				
8.	Details of Educational & Professional Qualification (in chronological order)				Please add Annexure
	Year From	Year To	Course Name	Board / College / University / Institute	Subjects
9.	No. of Years of regular service				
10.	Work Experience of last ten years (Pl add Annexure)				
	S. No.	Post held on regular basis	From To	Nature of duties	Experience in Vigilance / Disciplinary matters
11.	Postal Address	Permanent:			
		Present:			
12.	Certificate & Undertaking from the applicant: I certify that the details furnished by me in the application form are correct to the best of my knowledge and belief and that I am eligible for the post of CVO, SBI. I also submit the undertaking that I shall not withdraw my application for candidature after my nomination/selection for appointment to the said post.				
	Date:	Place:	Signature of the applicant		
	Contact Details:				
	Landline No. (with STD Code)	Mobile Phone No.	Email ID		
13.	Certificate From Employer (Applicable for candidates other than EDs of PSBs/DMDs of IDBI Bank): Certified that the particulars furnished by Shri/Smt/Ms.....have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. The integrity of the candidate is certified.				
	Signature & Designation of the competent forwarding authority				
	Date:	Telephone No:	Office Seal		
		Email ID:			

Form II*(Only for candidates other than EDs of PSBs/DMDs of IDBI Bank)***Appointment to the post of Chief Vigilance Officer, State Bank of India (SBI) Mumbai**

Details to Be Furnished By Cadre Controlling Authority / Appointing Authority / Parent Office

1.	Name & designation of the officer	
2.	Whether any disciplinary proceedings have been initiated against the officer during his career so far. If Yes, details thereof	
3.	Whether any complaint including that of corruption against the officer which, in view of the State Government / Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
4.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
5.	Whether any criminal proceedings were registered against the officer during his career so far. If so, details/present status and the final outcome thereof.	
6.	Whether the name of the officer appears in the Agreed List or List of Officers of doubtful Integrity. If yes, full details please.	
7.	a) whether the officer is clear from vigilance angle b) whether integrity is certified or not	
8.	Whether the officer has ever been debarred from deputation? If yes, period of debarment	

9.	APAR / ACR of the Applicant:	
a)	APAR / ACRs complete up toavailable?	Yes / No
b)	APAR / ACR for any year (in the last 05 years) not available	
c)	Adverse entries (expunged / unexpunged) in ACR / APAR(s), if any? If yes, year-wise details thereof (pl. Annex)	Yes / No
d)	APARs grading of the last 05 years	Grading
	Year/Period	
10.	List of Enclosures	
Signatures of the Officer certifying this proforma		
With Official Seal containing Name & Designation		