



DEBTS RECOVERY TRIBUNAL-I
Government of India, Ministry of Finance,
2nd floor, Bhikhubhai Chambers, 18, Gandhikunj Society,
Nr. Kochrab Ashram, Ellisbridge, Ahmedabad-380 006
Tel. No. 079-26587045 / 50 Fax No. 079-2658 7066

Ref. No. DRT-I/AHD/ADM/VACANT POST/171/2015-16/98

Dated: 25/05/2015

To,
Shri V.V.S. Kharayat,
Under Secretary to the Govt. of India,
Ministry of Finance,
Dept. of Financial Services,
Parliament Street,
New Delhi- 110001.

Ref: Vacancy Circular No. DRT-I/AHD/ADM/VACANCY/171/2015-16/93,
Dated 22.05.2015

Sub: Circulation of Vacancy circular of DRT-I, Ahmedabad

Sir,

I am directed to request your good self to kindly circulate/upload the vacancy circular of DRT-I, Ahmedabad in the department of financial services, ministry of finance website.

The soft copy of the circular along with the necessary annexure is as enclosed for doing the needful.

Thanking You.

Yours Faithfully,

(Tahir M. Siddiqui)

Registrar (I/c)

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Dated: 22.05.2015

VACANCY CIRCULAR

Application are invited from suitable candidates of Central Government/State Government Courts with requisite qualifications and experience for the vacancies or in anticipation of Accountant Assistant, Stenographer Grade "C", Stenographer Grade "D", Upper Division Clerk and Lower Division Clerk on deputation basis.

The appointment on deputation basis will be governed by the terms and condition as per G.O.I., DOPT O. M. No., 6/8/2009-Estt. (Pay-II) dated 17-06-2010 as amended from time to time. Age limit: 56 years on the last date for receipt of application. The requisite qualification/experience/service conditions for these posts are given below:

Sr.No.	Name of Post	Eligibility Conditions
1.	Account Assistant, General central service, Group "B" Non-Gazetted, Non-ministerial, Pay Scale: PB-2 Rs. 9300-34800 + Grade Pay of Rs. 4200 (01 post)	Deputation: (i) Officer of the Central Government or State Government and employees of the Courts/Tribunals holding analogous posts on regular basis; or (i) With three years' regular service in the pay scale of Rs. 5000 - 8000 (Pre-revised), or (ii) With eight years' regular service in the pay scale of Rs. 4000 - 6000 or equivalent and having experience of working as Senior Accountant or Accountant, in the scale of Rs. 4000-6000, who have undergone training in Cash and Accounts
2.	Stenographer Grade "C" Group "B" Non- Gazetted Pay Scale: PB-2 Rs. 9300-34800 + Grade Pay of Rs. 4200 (02 post)	Deputation: (i) Officers in Central Government or State Government and employees of the Courts/Tribunals holding analogous posts on regular basis; or (ii) Stenographers Grade "D" with Eight years regular service in the scale of Rs. 4000-100-6000/- (Pre-revised) PB-I Rs. 5200-20200 + Grade Pay of Rs. 2400 or equivalent.
3.	Stenographer Grade "D" Group "C" Non- Gazetted Pay Scale: PB-1 Rs. 5200-20200 + Grade Pay of Rs. 2400 (01 post)	From amongst the Central Government/State Government and employees of the Courts/Tribunals holding: (i) analogous posts on regular basis or (ii) with 5 years regular service as LDC in the scale of Rs. 3050-75-3940-80-4590/- (Pre-revised). PB-I Rs. 5200-20200 + Grade Pay of Rs. 1900/- or equivalent and matriculation or equivalent with a speed of 80

		w.p.m.in shorthand (English) and 30 w.p.m.in typing (English).
4.	Upper Division Clerk cum Caretaker, General central service, Group "C" Non-Gazetted, Non-ministerial, Pay scale: PB-1 Rs. 5200-20200 + Grade Pay of Rs. 2400/- (01 post)	Deputation Absorption : From amongst the Central Government State Government and employees of the Courts/Tribunals holding: (i) Persons holding analogous posts in regular basis or; (ii) Lower Division Clerk with 8 years regular service in the scale of Rs. 3050-75-3950-80-4590 (Pre-revised). PB-1 Rs. 5200-20200 + Grade Pay of Rs. 1900/- or equivalent.
5.	Upper Division Clerk cum Cashier, General central service, Group "C" Non-Gazetted, Non-ministerial, Pay scale: PB-1 Rs. 5200-20200 + Grade Pay of Rs. 2400/- (01 post)	From amongst the Central Government State Government and employees of the Courts/Tribunals holding: (i) Analogous posts on regular basis; or (ii) Posts of LDC with 8 years regular service in the scale of Rs.3050-75-3950-80-4590 (Pre-revised). PB-1 Rs. 5200-20200 + Grade Pay of Rs. 1900/- or equivalent.
6.	Lower Division Clerk Group "C" Non-Gazetted Pay Scale : PB-1 Rs. 5200-20200 + Grade Pay of Rs. 1900 (04 post)	Employees holding analogous post on regular basis in Central Government State Government/Courts Tribunal.

Application of the willing and eligible candidates in the prescribed performa as per Annexure & countersigned by the Head of Office may be forwarded to the undersigned at the above mentioned address through proper channel along with attested copies of last five years ACRs and vigilance clearance-cum integrity certificate.

Last date for receipt of application: 10.07.2015

Encl: Annexure

Registrar (Jc)

Copy to :-

1. All Department/Ministries of Government of India.
2. The Registrars of all DRATs & DRTs.
3. Administration Department of State Govt. of Gujarat/Central Govt. in Gujarat.
4. Registrar General, Gujarat High Court, Ahmedabad
5. All District & Session Judge in Gujarat State.
6. Notice Board [DRT-I, Ahmedabad]

PROFORMA

ANNEXURE

1. Post applied for :
2. Name of the applicant (In Block Letters) :
3. Date of birth :
4. Age as on the last date of application :
- Education and other Qualifications :
- Details of Employment in Chronological order :

Qualifications/Experience required	Qualifications/Experience possessed by the officer

Office/Instt./Orgn.	Post held	From	To	Scale of pay & basic pay	Nature of duties

7. Nature of present employment :
(Adhoc/temporary/permanent)
8. In case the present employment is held on deputation basis, please state :-
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation :-
 - (c) Name of the parent Office/organization to which you belong :-
9. Please state whether working under :
 - (a) Central Government :
 - (b) State Government :
 - (c) Courts/Tribunals :
10. Additional information, if any,
Which you would like to mention
in support of your Suitability for the post.
Enclose a separate sheet, if the space is insufficient.
11. Whether belongs to SC/ST/OBC :
12. Complete official address of the :
Candidate including telephone number.

Date :-

Signature of the applicant

Certificate

(To be filed in by the Authority forwarding the application)

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that the candidate is eligible for the post as per conditions mentioned in the circular.
3. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is certified.
4. Photocopies of upto date CR Dossier of the officer for the last five years duly attested, enclosed.

Signature

Name of Designation of the forwarding officer with seal
(Head of Office)