

No.DRT/VSP/Admn./18/2014-15 / 407 -
Government of India
Ministry of Finance
Deptt. of Financial Services
(Banking Division)
DEBTS RECOVERY TRIBUNAL

Gr. & 1st Floor, Sree Narayana Bhawan,
Sai Baba Street, Dabagardens,
Visakhapatnam -20

Dated the 13th April, 2015

VACANCY CIRCULAR

Sub: Filling up of Group 'B' & 'C' vacant posts in the Debts Recovery Tribunal (DRT), Visakhapatnam on deputation basis.

Applications are invited for the following vacant posts in this Tribunal, on deputation basis for a period of three years including the period of deputation in ex-cadre post held immediately preceding the appointment in the same or any other organization, from suitable candidates not exceeding 56 years of age, from the **Central Government/State Governments/Courts/Tribunals:-**

1. Stenographer Grade 'C' - 1 post (Deputation Basis) (Group B, Non-Gazetted, General Central Service, Non-Ministerial) - Pay in the pay band of Rs.9300-34800/- + GP Rs.4200/-

Eligibility: (i) Officers holding analogous posts on regular basis or (ii) Stenographers Grade 'D' with eight years' regular service in the pre-revised scale of Rs.4000-6000 or equivalent.

2. Assistant- 2 posts (Deputation Basis) (Group B, Non-Gazetted, General Central Service, Non-Ministerial) - Pay in the pay band of Rs.9300-34800/- + GP Rs.4200/-

Eligibility: (i) Officers holding analogous posts on regular basis and possessing a degree from a recognized university; or (iii) Upper Division Clerk with eight years' regular service in the pre-revised pay scale of Rs.4000-100-6000 or equivalent.

3. Accounts Assistant- 1 Post (Deputation Basis) (Group-'B' Non-Gazetted, General Central Service; Non-Ministerial): Pay in the pay band of Rs.9300-34800/- + GP Rs.4200/-

Sd/- (for 13/4/15) Dr. Suresh
22/4/15

Eligibility: (i) Officers holding analogous posts on regular basis; or (ii) with three years regular service in the pre-revised pay scale of Rs.5000-8000; or (iii) with eight years regular service in the pre-revised pay scale of Rs.4000-6000 or equivalent and having experience of working as Sr.Accountant or Accountant in the pre-revised scale of pay of Rs.4000-6000, who have undergone training in Cash & Accounts.

4. Recovery Inspector - 2 Posts (Deputation Basis) (Group - 'B'; Non-Gazetted, General Central Service; Non-Ministerial): Pre-revised scale of pay of Rs. 9300-34800/- + GP Rs.4200/-

Eligibility: (i) Officers holding analogous posts and possessing a degree from a recognized University; or (ii) Court Master with eight years' regular service in the pre-revised scale of pay of Rs.4000-6000 or equivalent.

5. Lower Division Clerk (3 posts) - (Deputation basis) (Group C, Non-Gazetted, General Central Service, Non-Ministerial) Pay Band of Rs.5200-20200/- + GP of Rs.1900/-

Eligibility: Person holding analogous post on regular basis from amongst the Central Govt. / State Govts. and employees of Courts/Tribunals. Eligibility conditions: (i) Essential: Matriculation or equivalent with a minimum speed of 30 w.p.m. in English or 25 w.p.m. in Hindi Typewriting. (ii) Desirable: Acquaintance with working on computers.

Officials from amongst the **Central Government/State Govt. and employees of Courts/Tribunals holding analogous post on regular basis only** are eligible to apply. The maximum age limit in case of deputation shall be 56 years on the last date of receipt of application.

Note:

1. The Tribunals are quasi-judicial bodies set up under the provisions of the Recovery of Debts Due to Banks & Financial Institutions Act, 1993. The deputation will be governed by the terms & conditions as contained in the DOPT's OM No.2/29/91-Estt. (Pay.II) dated 5.1.1994 as amended from time to time.

2. Applications with the prescribed bio-data duly signed by the applicant, verified and counter-signed by the Head of Office, of eligible candidates, along with attested copies of 5 years ACR dossiers, vigilance clearance and integrity certificate, who may be spared immediately for a period of 3 years may be forwarded to the undersigned **within 45 days** from the date of the issue of this notification and **not later than 27.05.2015**.

Dt.13.4.2015


(I. SWARUP CORMATY)
Registrar -in-charge

BIO-DATA

1. Post applied for: 2. Name & address of the Applicant with contact Nos.:
3. Date of Birth: 4. Present Post held: 5. Date of appointment in the grade
- (i) Ad-hoc (ii) Regular 6. Present Pay & Scale of Pay 7. Educational Qualifications 8. Experience 9. Date of return from ex-cadre post, if any 10. Brief Service particulars 11. Whether SC/ST/OBC.

Signature of the Applicant.

CERTIFICATE BY PARENT OFFICE

The information furnished by the candidate has been verified from records and is found to be correct and in the event of his/her selection, he/she may be relieved immediately to join the duty.

Name.....
Designation.....
Office:.....

Distribution: -

All Ministries / Departments of Govt. of India, Courts/Tribunals (As per list attached)