

F. No. 15/9/97-Vig
Government of India
Ministry of Finance
(Department of Financial Services)
Vigilance Section

3rd Floor Jeevan Deep Building
Sansad Marg, New Delhi 110001
Dated 26 July 2018

To

MD & CEOs of the Public Sector Banks (PSBs)
Chairman, IDBI Bank

Subject : Appointment to the post of Chief Vigilance Officers in State Bank of India, Mumbai

Sir/Madam,

It is proposed to fill up the post of Chief Vigilance Officer (CVO) in State Bank of India (SBI), Mumbai. Applications are invited in the form(s) annexed (as applicable), from the officers of the following designations at present, who are desirous of consideration for appointment to the post of CVO, SBI:

- a) Serving EDs of the Public Sector Banks (PSBs) with 2 years of residual service;
- b) GMs of PSBs (and EDs of IDBI Bank) with 2 years of service, with residual service of 3 years having a strong banking background/experience of vigilance matters

2. A copy of this Scheme which contains, inter alia, provisions regarding eligibility and entitlement of pay and perquisites, admissible to the incumbent of this post, is annexed.

3. Other Conditions

- a) Executive Directors of the PSBs may send their applications in the applicable form directly to the undersigned, under intimation to the MD&CEO/Chairman of the concerned Bank.
- b) General Managers who, in terms of the provisions of the scheme, consider themselves eligible for the post, may route their applications through the HR Department of respective banks. Their applications, to be made in the applicable forms for this purpose, may be forwarded by the HR Deptt along with complete bio-data of the candidate along with attested copies of Annual Performance Assessment Reports (APARs) for the last five years (complete in all respects), to this Department on or before 27th August 2018. While forwarding the applications of the GMs, the HR Department is advised to ensure that:

- i. the services of the willing candidates can be spared for at least 03 years for taking up this assignment; and
- ii. they are clear from vigilance angle; and
- iii. the officers are not undergoing period of any debarment.

4. The names of candidates once forwarded for these posts are not allowed to be withdrawn. Therefore, while submitting the applications for consideration, each applicant is required to give an undertaking (in the Form - annexed) to the effect that they would not withdraw their candidature once a decision is taken to appoint him for the post of CVO, SBI, Mumbai. This undertaking shall be enclosed with other requisite documents sought with the application.

5. Selection of the candidates for appointment to the post of CVO, SBI shall be made by the Government in consultation with CVC and, if applicable, DoPT, on the recommendations of the Selection Committee and on the basis of their record of service.

6. In the event of selection of the officer for this post, the concerned officer shall be given three weeks' time to join new post/assignment of CVO, from the date of receipt of the order. If no response is received after three weeks, and/or if the officer fails to report for the assignment at designated place by given date, the process of his/her debarment for deputation in any organisation for a period of 05 years shall be initiated by his/her parent organisation after issuing a notice to that effect to the officer concerned.

7. The applicants may send advance copy of their application in this regard to DFS for information by email at vigilance-dfs@nic.in. However, their candidature shall be considered only after receipt of the hard copies of the application forms in the prescribed manner.

8. Hindi version will follow.

Yours sincerely,

Encls: a) Copy of the Scheme
b) Forms (02 Nos.)


26/7/18
(Manish Gupta)
Director (Vigilance)
Tele : 011-23362422

Copy to:

- a) Shri Deepak Israni, OSD to CVC, Central Vigilance Commission, Satarkata Bhawan, INA New Delhi with reference to OM No.3S-CVO-23/373378 dated 9 March 2018
- b) US(BO-I) Section, DFS, for information
- c) Director/NIC, DFS, Jeevan Deep Bldg with request to upload this circular on DFS website

SCHEME FOR FILLING UP THE POST OF CVO, SBI

CVC has observed that SBI is the largest bank with a very large branch network in the country and abroad. After merger of the associate banks with SBI, the combined entity has grown to an enormous entity necessitating reconstitution of the vigilance set up commensurate with the expected increase in vigilance functions. With this background, CVC has advised that as the status of the incumbent CVO matters a lot in dealing with the cases of top executives, the post of CVO has to be a level higher than the GM, to enable him to function effectively.

2.1 As such, an officer currently working as Executive Director (ED) in one of the PSBs or Deputy Managing Director (DMD) in IDBI Bank with at least 2 years of residual service would be considered for this post,

2.2 In case however, no ED applies for the post of CVO, SBI, or if the ED applicant(s) is not considered suitable, the GMs of PSBs (and EDs of IDBI Bank) with 2 years of service, with residual service of 3 years having a strong banking background/experience of vigilance matters, may be considered for the post of CVO in SBI.

3. Initially, CVO will be appointed for a period of two years, extendable for a further period of upto 2 years or up to the date of superannuation whichever is earlier.

4. The incumbent of the post of CVO, SBI shall report directly to Chairman, SBI to discharge functions/responsibilities of CVO. However, the incumbent shall not be a Member of the Board of Directors of SBI.

5. Whenever the post of CVO, SBI is likely to fall vacant, the same will be circulated simultaneously amongst the EDs and GMs of PSBs, for calling applications from willing candidates.

6. The post of CVO, SBI shall be over and above the normal strength of officers in SBI.

7. For EDS of PSBs appointed as CVO, SBI

(i) The officer, during the period he/she is CVO SBI, shall be entitled to pay & perquisites as admissible to an MD in SBI.

(ii) Selection of CVO shall be in consultation with CVC, on the basis of their record of service.

(iii) As the officer being positioned as CVO, SBI would be taken from the existing position of ED in a PSB who are governed by the Nationalized Banks (Management and Miscellaneous Provisions) Scheme, 1970/1980 of PSBs, therefore, for the period he/she serves as CVO, SBI, their service shall continue to be governed by the aforesaid Scheme which was applicable to him/her as ED of the concerned bank, except for provisions relating to Pay and Perks for that period.

(iv) The panel of shortlisted candidates will be sent to CVC for recommending an officer for the post of CVO. Thereafter, the proposal would be processed for approval of ACC for withdrawing the existing

ED (a Board level officer) selected as CVO, SBI to take up the assignment of CVO SBI. DFS will then issue orders for appointment of the concerned officer to the post of CVO, SBI.

- (v) The selected officer shall have to give up the existing post of ED in the PSB, to take up the assignment of CVO, SBI.

8. For GM of PSB appointed as CVO, SBI

- (i) In case a GM of PSB is selected for the post of CVO, SBI, the person would be appointed on deputation basis.
- (ii) The selected officer shall be entitled for pay and perquisites of DMD, SBI. However, he/she will have the option to draw his/her own pay and perks of his/her parent bank plus 15% of pay as deputation allowance.
- (iii) The selection process may include interaction with the Selection Committee constituted for selection of CVOs in PSBs. The Selection Committee will draw up a panel of three officers and forward the same to CVC for consideration. The Officer approved by the CVC would be appointed as CVO in SBI.

Appointment to the post of Chief Vigilance Officer, State Bank of India (SBI) Mumbai**Application Form**

1.	Name of the Applicant				
2.	Date of Birth				
3.	Age as on the last date of application				
4.	Date of Superannuation				
5.	Present Post held				
6.	Name of the Organisation where posted				
7.	Present Pay and Scale of Pay				
8.	Details of Educational & Professional qualification (In chronological order)			Please add Annexure	
	Year From	Year To	Course Name	Board/ College/ University/ Institute	Subjects
9.	No. of Years of regular service				
10.	Work Experience of last ten years (Pl add Annexure)				
	S.No.	Post held on regular basis	From To	Nature of duties	Experience in Vigilance/ Disciplinary matters
11.	Postal Address	Permanent: Present:			
12.	<p>Certificate & Undertaking from the applicant: I certify that the details furnished by me in the application form are correct to the best of my knowledge and belief and that I am eligible for the deputation post. I also submit the undertaking that I shall not withdraw my application for candidature after my nomination/selection for appointment to the said post.</p> <p>Date: _____ Place : _____ Signatures of the applicant</p> <p>Contact Details.: _____ Landline No. (with STD Code) _____ Mobile Phone No _____ Email ID _____</p>				
13.	<p>Certificate from Employer (Applicable for candidates other than EDs of PSBs/DMDs of IDBI Bank):</p> <p>Certified that the particulars furnished by Shri/Smt/Ms..... have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. The integrity of the candidate is certified.</p> <p style="text-align: right;">Signature & Designation of the competent forwarding authority</p>				
	Date :	Telephone no.:	Office Seal		
		Email ID :			

Appointment to the post of Chief Vigilance Officer, State Bank of India (SBI) Mumbai

Details to Be Furnished By Cadre Controlling Authority/Appointing Authority / Parent Office

1.	Name & designation of the officer	
2.	Whether any disciplinary proceedings have been initiated against the officer during his career so far. If yes, details thereof	
3.	Whether any complaint including that of corruption against the officer which, in view of the State Government/ Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
4.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter	
5.	Whether any criminal proceedings were registered against the officer during his career so far. If so, details/present status and the final outcome thereof	
6.	Whether the name of the officer appears in the Agreed List or List of Officers of doubtful Integrity. If yes, full details please	
7.	a) whether the officer is clear from vigilance angle	
	b) Whether integrity is certified or not	
8.	Whether the officer has ever been debarred from deputation? If yes, period of debarment	

g.	APAR/ACR of the Applicant :	
a)	APAR/ACRs complete up to available?	Yes/ No
b)	APAR/ACR for any year (in the last 05 years) not available	
c)	Adverse entries (expunged / unexpunged) in ACR/APAR(s), if any?	Yes / No
	If yes, year-wise details thereof (pl. Annex)	
d)	ACR Gradings of the last 05 years	Grading
	Year/ Period	
10	List of Enclosures	

Signatures of the Officer certifying this proforma
With Official Seal containing Name & Designation