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F. No. 7/10/2013-DRT  
Government of India  
Ministry of Finance  
Department of Financial Services

Jeevan Deep Building,  
Sansad Marg, New Delhi - 110001

ADVERTISEMENT

Sub: Filling up of the post of Presiding officer of Debt Recovery Tribunals (DRTs) in the Pay Band Rs.37,400-67,000/- (PB-4) plus Grade Pay Rs.10,000/-.

Applications are invited from eligible candidates with requisite qualifications and experience for filling up of posts of Presiding Officer in Debts Recovery Tribunals (DRTs) at Chandigarh, Delhi, Jabalpur, Nagpur and Patna and also to draw up a panel for any unforeseen vacancy that may arise up to 30.9.2014 at Ahmedabad, Allahabad, Aurangabad, Bangalore, Chennai, Coimbatore, Cuttack, Ernakulum, Guwahati, Hyderabad, Jaipur, Kolkata, Lucknow, Mumbai, Madurai, Pune, Ranchi and Vishakhapatnam.

2. The eligibility criteria for appointment to the post of Presiding Officer (PO) of a Tribunal is as under:

"A person shall not be qualified for appointment as the Presiding Officer of a Tribunal unless he is, or has been, or is qualified to be, a District Judge."

3. The Tribunal is a quasi-judicial body set up under the provisions of the Recovery of Debts Due to Banks and Financial Institutions Act, 1993. The selected candidates will be appointed on tenure basis i.e. for a period of five years from the date he enters upon the office of the Tribunal or till they attain the age of 62 years, whichever is earlier.

4. The terms and conditions of the service applicable to the post of Presiding Officer, DRT will be regulated in accordance with Debts Recovery Tribunal (Salaries, Allowances and other terms and conditions of service of Presiding Officer), Rules, 1993, as amended. Under the Rules, the post of Presiding Officer carries the Grade Pay Rs.10,000/- in the pay band Rs.37,400-67,000/-(PB-4) and allowances as admissible to a Central Government Officer drawing similar Grade Pay.

5. Willing and eligible candidates (who are working) may apply through proper channel, in the prescribed *pro forma* (available on website) and their applications should reach the Under Secretary (DRT), Ministry of Finance, Department of Financial Services, 3<sup>rd</sup> Floor, "Jeevan Deep", Sansad Marg, New Delhi - 110 001 **on or before 20<sup>th</sup> February, 2014**, alongwith attested copies of ACRs for the last five years i.e. from 2008-09 to 2012-13 and vigilance clearance. **Direct/Advance/incomplete applications or applications not accompanied by desired information will be summarily ignored/rejected.** In respect of serving officers, only those applications which are received through proper channel accompanied by desired information, by the stipulated date will be considered.

6. Practicing advocates who are willing and eligible may apply in the prescribed proforma alongwith a copy of their latest Income Tax Return for the Assessment Year 2013-14. Incomplete applications will be summarily rejected.

7. The candidates may be required to appear before the Selection Committee for an interview for which no TA/DA will be paid by the Ministry.



(Rajiv Sharma)  
Under Secretary (DRT)  
Tel. No: 011-2374 8775

v/c  
20/12 email

PROFORMA**APPLICATION FOR SELECTION TO THE POST OF  
PRESIDING OFFICER, DEBTS RECOVERY TRIBUNALS****PART-I**

1. Name in Full (in Block Letters) :
2. Date of Birth :
3. Father's/ Husband's name :
4. Present Address:
  - (i) Office (Address and Tel. No.)
  - (ii) Residence (Address and Tel. No):
  - (iii) Mobile No.
  - (iv) Email ID:
5. Parent department's complete Address:  
(With Telephone No., FAX No. and E-mail ID\*)
6. Educational qualifications :
7. (a) Date of entry in the service, if applicable:  
(d) Name of service:
8. Details of postings (in last 10 years):

Recent passport  
size photograph  
duly signed by  
the applicant

S. No.	Designation	Department/ Office	Organisation	Period	
				From	To

9. (a) Present post held:
- (b) Date of appointment in present post, on regular basis:
- (c) Present Pay-Scale:
- (d) Present Basic pay:

10. Date of Retirement :
11. (a) Whether any Disciplinary action/ charge sheet is pending/contemplated:
- (b) Date of return from previous Deputation, if any:
- (c) No. of cases disposed of in past 2 years:  
(in case of Judicial Officers only)
12. (a) Date of Enrollment as Advocate :
- (b) Years of practice :
- (c) Whether enrollment Certificate is surrender:  
with Bar Council
- (d) If so, since when:
13. Annual Income (in case of practicing Advocate):  
(Please enclose copy of ITR for AY 2013-14)
14. How qualified for the post applied for :  
(Please give full details)
15. Whether belong to SC/ ST/ OBC :
16. Preference for place of posting: 1.....  
(In respect of existing vacancies 2.....  
3.....  
4.....  
5.....
17. Preference for place of posting 1.....  
For the panel in respect of 2.....  
unforeseen vacancies that may 3.....  
arise upto 30.9.2014
18. Any other Qualifications/ Experience  
not covered above :

Certified that the information furnished above by me is correct.

*(Name & Signature of Candidate)*

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**PART-II**

(To be filled by Cadre Controlling Authority of the Applicant.)

**OFFICE OF .....**

Certified that the particulars given above by the applicant are correct as per records available in the registry of the Supreme Court/ High Court/ records of Department/ Office of ..... (strike off whichever is not applicable).

2. It is also certified that Shri/Smt./Ms. .... is clear from vigilance angle and no disciplinary proceeding are pending or contemplated against the officer.

3. It is also certified that Integrity of Shri/Smt./Ms. .... is .....

4. The attested copies of the Annual Confidential Reports (ACRs)/ Annual Performance Appraisal Reports (APARs) for the last 5 years i.e. 2008-09 to 2012-13 (Other than High Court Judges/ Advocates) are enclosed [If ACR/APAR for a period more than 3 months is not recorded then ACRs/APARs prior to 2008-09 for the matching period need to be forwarded alongwith No Report Certificate (NRC).

5. It is hereby certified further that this Department/Office shall have no objection to the relieving of the said officer, in case he/she is selected for the post of Presiding Officer, Debts Recovery Tribunal.

*(Name & Signature & Tel. No.  
of Officer with Official Stamp)*

Place: \_\_\_\_\_

Date: \_\_\_\_\_