

F. No. 51/2/2011-(DRT) Recovery
Government of India
Ministry of Finance
Department of Financial Services

Jeevan Deep Building,
Sansad Marg, New Delhi – 110001
August 22 , 2014.

To,
The Dy. Governor of RBI
The Chairman/ CMD/ Managing Director
of all Public Sector Banks /NHB/ SIDBI/ IIFCL/ EXIM Bank
and Public Sector Insurance Cos.

Subject: Filling up of the post of Dy. Registrar of Central Registry.

Sir/ Madam,

This department is in the process of filling up the post of Dy. Registrar of Central Registry.

2. It is requested to furnish the details of eligible and willing Chief General Managers or above in Reserve Bank of India (RBI) / National Bank for Agriculture and Rural Development (NABARD) / Small Industries Development Bank of India (SIDBI) / India Infrastructure Finance Company Ltd. (IIFCL) / IDBI Bank/ EXIM Bank of India and General Managers or above (in case of Nationalised Banks / State Bank of India), equivalent level officers in the Associate Banks of the State Bank of India / General Managers or above of National Housing Bank (NHB)/ Public Sector Insurance Companies.

3. All eligibility criteria will be reckoned as on 08.09.2014. The officer should be below the age of 55 years as on 08.09.2014.

4. A copy of the advertisement and proforma for applying to the post of Dy. Registrar is enclosed with the request that the application should reach this office latest by **08.09.2014**

Yours faithfully,



(Mihir Kumar)

Director (Recovery)

Tel. No: 011-23748732

Encls: as stated

**APPLICATIONS INVITED FOR THE POST OF Dy. REGISTRAR OF
CENTRAL REGISTRY.**

Applications are invited for the post of Dy. Registrar of central registry, a Government of India Undertaking having its Head Office at 5th Floor, MTNL Building, 8, Bhikaji Cama Place, New Delhi- 110066.

The Central Registry of Securitisation Asset Reconstruction and Security Interest of India (Central Registry) has been incorporated as a Government Company under Section 25 of the Companies Act, 1956. The Central Registry has been operationalised w.e.f. 31st March, 2011 and is headed by Central Registrar.

ELIGIBILITY CRITERIA

Applications are invited from eligible and willing candidates who fulfill the following criteria:

- a. All eligibility criteria will be reckoned as on 08.09.2014. The officer should be below the age of 55 years as on 08.09.2014.
- b. General Managers or above of Nationalised Banks / State Bank of India / equivalent level officers in the Associate Banks of the State Bank of India / Chief General Managers or above in IDBI Bank.
- c. General Managers or above of National Housing Bank (NHB), Chief General Managers or above in Reserve Bank of India (RBI) / National Bank for Agriculture and Rural Development (NABARD) / Small Industries Development Bank of India (SIDBI) / India Infrastructure Finance Company Ltd. (IIFCL) / EXIM Bank of India and General Managers or above in Public Sector Insurance Companies are also eligible to apply for the post. Equivalent level officers in Financial Institutions are also eligible provided the Institutions so covered should not have less than fifty-one per cent of the paid-up capital being held or controlled by the Central Government.
- d. Preference will be given to officers with a background in banking and/or finance and/or computer / ICT.

PAY SCALE

The post of Dy. Registrar of Central Registry carries the Pay Scale of Rs. 60,600-1600-67,000/-.

TERM OF OFFICE

- i Tenure of Dy. Registrar would be 3 years from the date of joining of office or 60 years of age, whichever is earlier.
- ii The tenure of the officer may be extended once with the approval of Finance Minister, provided that extended tenure shall not be beyond the time the officer attains the age of 60 years.

PROCEDURE FOR SELECTION

The applications would be shortlisted by the Committee of Officers and only shortlisted eligible officers for the post of Dy. Registrar would be called for interaction before the Selection Committee.

RECEIPT OF APPLICATION

Willing and eligible candidates may apply through proper channel, in the prescribed proforma (Annexed) along with attested copies of ACRs for the last seven years i.e. from 2007-08 to 2013-14. The applications should reach **within 15 days from the date of appearance of this advertisement on the Website** of Department of Financial Services, Ministry of Finance, Govt. of India (latest by 08.09.2014) in a sealed cover superscribed with "**Applications for the post of Dy. Registrar of central registry**", addressed to:

Director (Recovery),
Department of Financial Services, Ministry of Finance,
Govt. of India, 3rd Floor, "Jeevan Deep Building",
Sansad Marg, New Delhi – 110 001

The candidates may be required to appear before the Selection Committee for an interaction for which no TA/DA will be paid by the Ministry.

Note: Direct/Advance applications need not be sent. Only those applications which are received through proper channel by the stipulated date will be considered. Incomplete applications will be summarily rejected.


(Mihir Kumar)
Director (Recovery)
Tel. No: 011-23748732

PROFORMA

APPLICATION FOR SELECTION
TO THE POST OF DY.REGISTRAR OF CENTRAL REGISTRY (CERSAI)

1. Name in Full (in Block Letters) :
2. (a) Date of Birth:
(b) Age as on 08.09.2014:
3. (c) Date of Retirement in present service:
4. Father's/ Husband's name :
5. Present Address:
(i) Office (Address with Tel./Mobile No., e-mail ID):

(ii) Residence (Address with Tel. /Mobile No., e-mail ID):
6. Parent Office's/organisation's complete Address:
(with Telephone No. and FAX No.)
7. Educational qualifications :
8. (a) Date of entry in the service:

(b) Name of service :
9. Details of postings (in last 10 years):

Recent
passport size
photograph
duly signed
by the
applicant

S. No.	Post held on regular basis	Scale of Pay & Basic Pay	Office/Organisation	Nature of duties	Experience in the field of Finance/ Banking, etc	Period	
						From	To

10. (a) Present post held:
(b) Whether selection to the post is approved by the Appointments Committee of the Cabinet:
(c) Date of appointment in present post, on regular basis:
(d) Present pay and Scale of pay of Present post held:
(e) Duties and responsibilities of the post

11. (a) Whether any penalty imposed upon the applicant during the last ten (10) years. If yes, the details thereof:
- (b) Whether any Disciplinary action/ charge sheet is pending/contemplated:
- (c) If yes, the details thereof:
12. How qualified for the post applied for :
(Please give full details)
13. Whether belong to SC/ ST/OBC :
14. Any other Qualifications/ Experience not covered above :
15. I certify that the above details furnished by me are true to the best of my knowledge and belief and I am eligible for the post.

(Name & Signature of Candidate)

Place: _____

Date: _____

OFFICE OF
(Cadre Controlling Authority)

Certified that the particulars given above are correct as per records available in the Office of

It is also certified that Shri/Smt. is clear from vigilance angle and no disciplinary proceeding are pending or contemplated against the officer. The Integrity Certificate is enclosed.

The Annual Confidential Reports / Annual Performance Appraisal Reports for last 7 years i.e. 2007-08 to 2013-14 are enclosed.

**(Name & Signature of Officer
with Official Stamp)**

Place: _____

Date: _____