

Immediately  
By Speed Post  
By Hand

F.No.2001/DRT-Alld/2000-Admn  
Government of India  
Ministry of Finance  
Department of Financial Services  
Debts Recovery Tribunal

Date: 04/07/2013

9/2A Panna Lal Road, Allahabad

### VACANCY CIRCULAR

Filling up of various posts in the Debts Recovery Tribunal, Allahabad on deputation basis.

Application are invited from suitable candidates serving in Central / State Govt. / Tribunals or in Courts to fill up the posts as per Annexure –I in the Debts Recovery Tribunal, Allahabad on deputation basis initially for a period of one year . The period of deputation may be curtailed or extended by the competent authority.

The terms and conditions of deputation will be governed by the terms and conditions as contained in DOPT O.M. No. 06/08/2009-Estt. (Pay-II) dated 17<sup>th</sup> June 2010 as amended from time to time.

The applications of eligible candidates who are desirous and could be relieved immediately for joining the deputation post, may please be forwarded along with vigilance clearance and attested copies of CR dossiers of last five years to this Tribunal within 60 days from the date of issue of the vacancy circular. No action would be taken on the advance copy of application.

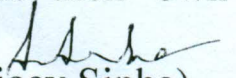
The office forwarding the applications may kindly certify the information in the given proforma furnished by the candidate as in the Bio-Data (Annexure – II).

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(2)

It is mentioned that the period of deputation including the period of deputation in the ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of Central Govt. should ordinarily not exceed three years. The maximum age limit of deputation shall be 56 years on the last date of receipt of application. Further the number of vacancies may be increased or decreased without any prior information. If required, the candidates may be called for the interaction at their own expenses.

  
(Sanjeev Sinha)  
Secretary/Registrar,

Copy to :

1. The Under Secretary(DRT) Ministry of Finance, Department of Financial Services, Jeevandeep Building, IIIrd Floor Parliament Street, New Delhi – 110001.
2. The Registrar General Hon'ble High Court at Allahabad.
3. The District & Sessions Court, Allahabad
4. The Registrar, DRAT, Allahabad.
5. All Central / State Government Offices in Allahabad.



### Annexure-1

- (1) Two post of Lower Division Clerk In Pay Band Rs 5200-20200 with Grade pay of Rs 1900/-

Eligibility: (i) Persons in the Central/State Governments/Tribunals or in Court holding analogous posts on or regular basis with typing speed and or @ 25 w.p.m. in Hindi 30 w.p.m. in English. Desirable: Preference will be given to those who have knowledge of computers.

- (2) One post of accounts assistant in pay Band 2 Rs 9300-34800 with Grade Pay of Rs 4200/- Group "B" None Gazetted

Eligibility (i) persons in the Central Government holding analogous post on regular basis or (ii) with eight years regular service in the pay band 2 with Grade pay of Rs. 2400/- or equivalent and having experience of working a Senior Accountant or Accountant, who have undergone training in cash and Accounts. Persons having computer & Typing knowledge will be given preference.



## Annexure-II

1. Post applied for :
2. Name of the applicant :
3. Date of birth :
4. Present post held/service to which belongs to :
5. Date of appointment in the grade :
  - i) Adhoc :
  - ii) Regular :
6. Present pay and scale of pay :
7. Educational qualification :
8. Experience :
9. Date of return from ex-cadre post, if any :
10. Brief service particulars :
11. Any other information :
12. Postal address :

**Signature of the applicant**

## Certificate by Parent Office

The information furnished by the candidate has been verified from record and is found to be correct and in event the of his selection he will be relieved immediately to join the duty.

**Date:**

**Name :**  
**Designation :**  
**Office :**  
**Office seal :**