

F. No. 15/3/2018-Vig
Government of India
Ministry of Finance
(Department of Financial Services)
Vigilance Section

3rd Flood, Jeevan Deep Building
Sansad Marg, New Delhi 110001
Dated 30th July, 2021

To

Chairperson, SBI, Mumbai
Chairman, LIC, Mumbai
MD & CEOs of the Public Sector Banks (PSBs)
ED, (Deptt of Administration & Personnel Management), RBI, Mumbai
NHB/IIFCL/ IFCI Ltd./ SIDBI/EXIM Bank/IDBI Bank/ NABARD

Subject: Appointment to the post of Chief Vigilance Officers (CVOs) in the Public Sector Banks, Financial Institutions, Public Sector Insurance Companies

Madam/Sir,

Applications are invited for filling up the posts of Chief Vigilance Officers (CVOs) in various Public Sector Banks (PSBs), Public Sector Insurance Companies (PSICs) and Financial Institutions (FIs) under Department of Financial Services and the details are given in following paragraphs.

2. Details of the tentative posts of CVOs that are vacant or likely to fall vacant in near future are tabulated as under:

Category of Organisation	Sl. No.	Post of CVO in	Vacancy Position*
Public Sector Banks (PSBs)	1.	Bank of Maharashtra, Pune	Already vacant
	2.	Indian Overseas Bank, Chennai	Already vacant
	3.	Indian Bank, Chennai	To occur on 31.01.2022
	4.	IDBI Bank, Mumbai	To occur on 31.08.2021
	5.	Union Bank of India, Mumbai	To occur on 20.01.2022
	6.	Central Bank of India, Mumbai	To occur on 28.02.2022
	7.	Canara Bank, Bengaluru	To occur on 28.02.2022
	8.	UCO Bank, Kolkata	To occur on 28.02.2022
	9.	Punjab & Sind Bank, New Delhi	To occur on 31.03.2022
Public Sector Insurance Companies (PSICs)	10.	Life Insurance Corporation of India, Mumbai	Already vacant
	11.	The New India Assurance Co. Ltd., Mumbai	To occur on 31.03.2022
	12.	Oriental Insurance Co. Ltd., New Delhi	Already vacant
	13.	National Insurance Co. Ltd., Kolkata	Already vacant
Financial	14.	NABARD, Mumbai	Already vacant

Institution (FI)	15.	SIDBI, Lucknow	To occur on 25.03.2022
	16.	National Housing Bank, New Delhi	Already vacant

*However, vacancy position is tentative and could be amended/added subsequently.

3. Pay Scale/Perquisites admissible to CVOs for which applications are invited

The officers selected as CVO shall draw the pay as their existing pay in their parent organization plus deputation allowance thereon equal to 10% of their basic pay. They will be entitled to perquisites admissible to next higher position in the borrowing organization (Circular No. 14/11/2020-Vig dated 28.07.2021).

4. Eligibility

i. Eligibility criteria for appointment of CVO in PSBs –

- (a) Chief General Managers (CGMs) of those PSBs where CGM post is introduced (including SBI);
- (b) Chief General Managers of RBI/ NABARD;
- (c) EDs in FIs;
- (d) General Managers of PSBs;

having minimum 3 years of residual service, are eligible to apply for the post of CVOs in PSBs.

ii. Eligibility criteria for appointment of CVO in PSICs –

- (a) CGMs of those PSBs where CGM post is introduced (including SBI);
- (b) CGM of NABARD/ FIs
- (c) ED/ Zonal Manager in LIC
- (d) General Manager or DGM with three years' experience in PSBs;

having minimum 3 years of residual service, are eligible to apply for the post of CVOs in PSICs.

iii. Eligibility criteria for appointment of CVO in FIs –

- (a) CGMs of those PSBs where CGM post is introduced (including SBI);
 - (b) General Managers or DGMs having three years' experience as DGM in PSBs;
- having minimum 3 years of residual service, are eligible to apply for the post of CVOs in FIs.

iv. The officers are not eligible to apply for the post of CVO in their parent organisation.

5. Selection Process

Selection of the candidates for appointment to the post of CVO shall be made by the Government in consultation with CVC, on the basis of their record of service and interaction with the Selection Committee.

6. Exercise of choice

The candidates should specify the locations that they are applying for out of those listed at para 2 and indicate the order of preference among the locations applied for. Candidate will be placed to the extent possible, on the basis of merit and preference of the candidate. However, Government reserves the right to the final decision in the matter.

7. Forwarding of applications

Respective organisations are requested to forward the applications/names of the willing officers along with their complete bio-data in the format enclosed, and attested copies of their Annual Performance Assessment Reports (APARs) for the last five years (complete in all respects), to this Department **on or before 20.08.2021**. Moreover, while forwarding the names of the willing officers, it may be ensured that:

- a) the services of the willing candidates can be spared for at least 03 years for taking up this assignment; and
- b) (i) For such posts of CVOs that are/will be vacant before **20.08.2021**, the applicant must have a minimum of 03 years of service remaining as on the last date of submission of applications (i.e. **20.08.2021**).
(ii) For the posts of CVOs which are expected to fall vacant after **20.08.2021**, the applicant must have a minimum of 03 years of service remaining as on the date on which the post shall fall vacant;
- c) they are clear from vigilance angle;
- d) the names of the officers who are under period of debarment may not be sponsored.

8. The names of candidates once forwarded for these posts will not be permitted to be withdrawn under any circumstances. Therefore, while forwarding the names for consideration, an undertaking may be obtained from the applicants to the effect that under no circumstances, they would withdraw their candidature once a decision is taken to nominate them for the post of CVO. While forwarding the application for these posts, a copy of this undertaking should be enclosed along with other requisite documents.

9. In the event of selection of the officer for one of these posts, the concerned officer shall be given three weeks' time to join new post/assignment of CVO, from the date of receipt of the order. If no response is received after three weeks, or if the officer fails to report for the assignment at designated place by given date, the process of his/her debarment for deputation in any organisation for a period of 05 years shall be initiated by his/her parent organisation after issuing a notice to that effect to the officer concerned. The formats for application have been prescribed in Annexure [Form 1, 2, 3].

10. The willing officers may send advance copy of their application in this regard to DFS for information by email at vigilance-dfs@nic.in. However, their candidature shall be considered only after receipt of the hard copies of the application through their official channels.

11. Hindi version will follow.

Encls: Prescribed Forms (03 Nos.)

Yours sincerely,

(Shrikant Namdeo)

Director (Vigilance)

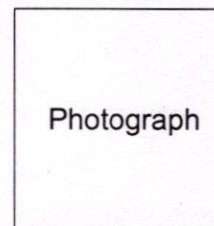
Tel: 011-23748708

e-mail: vigilance-dfs@nic.in

Copy to: Director/NIC, with request to upload a copy of this circular on DFS website

Appointment to the post of Chief Vigilance Officers (CVOs) in the Public Sector
Banks (PSBs) /Other PSBs/Public Sector Insurance Companies/Financial Institutions

Application Form



1.	Name of the Applicant				
2.	Date of Birth				
3.	Age as on the last date of application				
4.	Date of Superannuation				
5.	Present Post held				
6.	Name of the Organisation where posted				
7.	Present Pay and Scale of Pay				
8.	Details of Educational & Professional qualification (In chronological order)			PI add Annexure	
	Year From	Year To	Course Name	Board/ College/ University/ Institute	Subjects
9.	No. of Years of regular service				
10.	Work Experience of last ten years (PI add Annexure)				
	S. No.	Post held on regular basis	From To	Nature of duties	Experience in Vigilance/ Disciplinary matters
11.	Postal Address	Permanent:			
		Present:			
		Personal Contact no and email ID			
12.	<p>Certificate from the applicant: I certify that the details furnished by me in the application form are correct to the best of my knowledge and belief and that I am eligible for the deputation post.</p> <p>Date: _____ Place : _____ Signature of the applicant</p>				
13.	<p>Certificate from the Employer: Certified that the particulars furnished by Shri/Smt/Ms..... have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. The integrity of the candidate is certified.</p> <p align="right">Signature & Designation of the competent forwarding authority and Office Seal</p>				
Date :		Telephone no.:			
Place:		Email ID :			

Appointment to the post of Chief Vigilance Officers (CVOs) in the Public Sector
Banks (PSBs) /Other PSBs/Public Sector Insurance Companies/Financial Institutions

Order of Preference & Undertaking

1.	Name of the Candidate	
2.	Date of Birth	
3.	Order of Preference of the post of CVO (location wise)*	
	*Locations are – Bengaluru, Chennai, Lucknow, Kolkata, Mumbai, New Delhi and Pune	
	Preference 1	
	Preference 2	
	Preference 3	
	Preference 4	
	Preference 5	
	Preference 6	
	Preference 7	
4.	<p><u>Undertaking by the applicant</u></p> <p>I have applied for the post(s) of CVO in the Public Sector Banks/Other Public Sector Banks/Public Sector Undertakings/Financial Institutions in response to Government of India (Department of Financial Services) letter No. _____ dated _____. I hereby submit undertaking that I shall not withdraw my application for candidature after my nomination/selection for appointment to the said post.</p> <p>Date: _____ Signatures: _____ Place : _____ Name : _____</p>	
5.	<p><u>Forwarding by the Parent organisation</u></p> <p>The application and undertaking submitted by Shri _____ Designation _____ who has applied for appointment to the post of CVO in PSB/ Other PSBs /PSICs/FIs is hereby forwarded to the Department of Financial Services for consideration of his candidature in terms of the options exercised by him in column 3 above.</p> <p align="right">Signature of competent Forwarding authority and Office Seal</p> <p>Date: _____ Telephone no.: _____ Place: _____ Email ID : _____</p>	

Appointment to the post of Chief Vigilance Officers (CVOs) in the Public Sector Banks (PSBs) /Other PSBs/Public Sector Insurance Companies/Financial Institutions

Details to be furnished by the Cadre Controlling Authority/Parent Office

1.	<u>Name & designation of the officer:</u>		
2.	Whether any disciplinary proceedings have been initiated against the officer during his career so far. If yes, whether it involved vigilance angle and whether any penalty imposed and also currency of penalty and details thereof		
3.	Whether any complaint including that of corruption against the officer which, in view of the State Government/ Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.		
4.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter		
5.	Whether any criminal proceedings were registered against the officer during his career so far. If so, details/present status and the final outcome thereof		
6.	Whether the name of the officer appears in the Agreed List or List of Officers of doubtful Integrity. If yes, full details may be given		
7.	a) whether the officer is clear from vigilance angle		
	b) Whether integrity is certified or not		
8.	a) Whether the officer has ever been debarred from deputation?		
	b) If yes, period of debarment		
9.	APAR/ACR of the Candidate :		
a)	APAR/ACRs complete up to available?		Yes/ No
b)	APAR/ACR for any year (in the last 05 years) not available		
c)	Adverse entries (expunged /unexpunged) in ACR/APAR(s), if any?		Yes / No
	If yes, year-wise details thereof (pl. Annex)		
d)	ACR Gradings of the last 05 years	Year/ Period	Grading
10.	List of Enclosures		

Signatures of the Officer certifying this proforma
 Official Seal containing Name & Designation