

No. 08/32/2025-DRT
Government of India
Ministry of Finance
Department of Financial Services


3rd floor, Jeevan Deep Building,
10, Sansad Marg, New Delhi,
Dated: 19th May, 2026.

Office Memorandum

Subject: Filling up of vacancies for the post of Section Officer, Private Secretary, Assistant, Account Assistant, Stenographer Grade -I and Upper Division Clerk in Debts Recovery Appellate Tribunals (DRATs) and Debts Recovery Tribunals (DRTs) under Department of Financial Services, Ministry of Finance on deputation basis - Reg.

The undersigned is directed to forward herewith a vacancy circular inviting applications for filling up of vacancies for the post of Section Officer (level-07), Private Secretary (level-07), Assistant (level-06), Account Assistant (level-06), Stenographer Grade - I (level-06), Upper Division Clerk (level-04) of the pay matrix of 7th Central Pay Commission (CPC) in Debts Recovery Appellate Tribunals (DRAT), Mumbai and Debts Recovery Tribunals (DRTs) under the jurisdiction of DRAT Mumbai, under Department of Financial Services on deputation basis.

2. The enclosed vacancy circular may be uploaded on the official website of Department of Personnel and Training for wide publicity. It is further requested that applications of eligible and willing officers of Ministries/Departments, who can be spared, may be forwarded so as to reach this Department as on or before 15.06.2026 by 5:00PM


(S.D. Sharma)

Under Secretary to the Govt. of India
Tel: 23748750

To,

The Director, CS-I (D),
Department of Personnel & Training,
Lok Nayak Bhawan,
New Delhi.



Government of India
Ministry of Finance, Department of Financial Services
Debts Recovery Appellate Tribunal - Mumbai
1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai
- 400005.

☎ 2082 0916 and ☎ 2282 1301, Mail ID: dratmumbai-dfs@nic.in

No.: DRAT/MUM/vacancy/Deputation/2026-27/

Date: 14.05.2026

VACANCY CIRCULAR

Applications are invited from suitable and eligible officers/officials of Central Government/State Government/Courts/Tribunals for appointment to the following posts on deputation basis in the Debts Recovery Appellate Tribunal (DRAT), Mumbai and Debts Recovery Tribunals under its jurisdiction.

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of applications.

The details of posts, eligibility and other conditions are as under:

1. SECTION OFFICER (Group 'B')

Particulars	Details
No. of Post	03
Place of Vacancy	DRTs at Mumbai -3 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department. (iii) Desirable: Experience in legal or judicial work.

2. PRIVATE SECRETARY (Group 'B')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai -3 post/s DRTs at Ahmedabad - 2 post/s DRT Nagpur -1 post/s DRT Aurangabad -1 post/s
Scale of Pay	Level-7 (₹44,900-1,42,400)

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Particulars	Details
Eligibility	(iv) holding analogous post on regular basis in the parent cadre or department; or
	(v) with five years service in the grade rendered after appointment thereto on a regular basis in Stenographer Grade I in Level 6 in the pay matrix (Rs. 35400-112400) or equivalent, in the parent cadre or department.
	(vi) Desirable: Experience in legal or judicial work.

3. ASSISTANT (Group 'B')

Particulars	Details
No. of Post	30
Place of Vacancy	DRAT Mumbai - 1 post/s DRTs at Mumbai - 10 post/s DRTs at Ahmedabad - 7 post/s DRT Nagpur - 4 post/s DRT Pune - 4 post/s DRT Aurangabad - 4 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	(i) holding analogous post on a regular basis in the parent cadre or department; or (ii) with ten years service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

4. ACCOUNTS ASSISTANT (Group 'B')

Particulars	Details
No. of Post	6
Place of Vacancy	DRTs at Mumbai - 2 post/s DRTs at Ahmedabad - 1 post/s DRT Nagpur - 1 post/s DRT Pune - 1 post/s DRT Aurangabad - 1 post/s
Scale of Pay	Level-6 (₹35,400-1,12,400)
Eligibility	Officers under the Central Government - (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in Level 4 in the pay matrix (Rs. 25500- 81100) or equivalent, in the parent cadre or department; and (b) who have undergone training in cash and accounts work in Institute of Secretariat Training and Management or equivalent Institute of Central Government.

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5. STENOGRAPHER GRADE-I (Group 'B')

Particulars	Details
No. of Post	17
Place of Vacancy	DRAT Mumbai – 1 post/s DRTs at Mumbai -6 post/s DRTs at Ahmedabad – 4 post/s DRT Nagpur -2 post/s DRT Pune -2 post/s DRT Aurangabad -2 post/s
Scale of Pay	Level-6 (₹35,400–1,12,400)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years' service in the grade rendered after appointment thereto on a regular basis in level 4 in the pay matrix (Rs. 25500-81100) or equivalent, in the parent cadre or department.

6. UPPER DIVISION CLERK (Group 'C')

Particulars	Details
No. of Post	07
Place of Vacancy	DRTs at Mumbai -2 post/s DRTs at Ahmedabad – 1 post/s DRT Nagpur -1 post/s DRT Pune -2 post/s DRT Aurangabad -1 post/s
Scale of Pay	Level-4 (₹25,500–81,100)
Eligibility	(i) holding analogous post on regular basis in the parent cadre or department; or (ii) Lower Division Clerk with eight years service in the grade rendered after appointment thereto on a regular basis in level 2 in the pay matrix (Rs. 19900-63200) or equivalent, in the parent cadre or department.

Note: Place of posting and number of vacancies may change.

The other terms and conditions for filling up the vacant posts on deputation basis are as under:

1. The Debt Recovery Appellate Tribunal, Mumbai/Debts Recovery Tribunal are quasi-judicial bodies set up under the provisions of the Recovery of Debts and Bankruptcy Act, 1993, as amended from time to time.
2. The selected candidates will be appointed on deputation basis for an initial period of 01(one) year which can be extended upto maximum of 03 years. No further extension will be allowed in terms of Recruitment Rules, 2018 dated 08.06.2018 of DRAT, Mumbai and DRTs under its jurisdiction. Terms of deputation shall be regulated in accordance with DoPT OM as amended from time to time.

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3. The departmental officials in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the DRAT/DRTs under the jurisdiction of DRAT, Mumbai shall not be eligible for consideration for absorption or promotion.
4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.
5. The applications of the willing & eligible candidates who could be spared immediately, may be forwarded to this Appellate Tribunal in the prescribed proforma at Annexure-I & II along with attested photocopies of APARs for the last 05 years i.e. upto 31.03.2026 and , so as to reach "The Registrar, Debts Recovery Appellate Tribunal, 1st floor, Telephone Bhavan, Colaba Market, Colaba, Mumbai-400005 through Proper Channel on or before 15.06.2026 by 5.00 PM."
6. The applicant should clearly indicate the service particulars, experience, educational qualification and place of posting for which applied for in the prescribed format at Annexure-I & II. No action will be taken on advance copy of mail copy. While forwarding the application, the Parent Department/Office shall issue the certificate to the effect that the official is clear from Vigilance point of view and no disciplinary case is either pending /contemplated against him/her as given in the proforma at Annexure-II, enclosed. The Parent Department of the applicant will be ensured that hard copy will be forwarded along with the certificates, failing which application will be rejected. The Department while forwarding the application may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
7. The vacancy circular is uploaded on E-DRT portal and can be accessed through -> drt.gov.in ->Notices->public notices-> DRAT, Mumbai.

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14/05/2026

(Prabhupada Panda)
Registrar
DRAT, Mumbai

CIRCULATION

1. Registrars of all High Courts
2. Chief Secretaries of all States/UTs
3. Registrars of CAT/NCLT/AFT/ITAT/NGT etc.
4. Registrars of all DRATs (for circulation)
5. Registrars of all DRTs under DRAT Mumbai
6. Under Secretary (DRT), DFS – for website upload
7. Notice Board
8. Employment News

(All are requested to circulate widely and forward applications of eligible candidates)

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