

No.7/9/2013-BO.1
Government of India
Ministry of Finance
Department of Financial Services

'Jeevan Deep Building'
New Delhi, dated the 8th January, 2014

To,

The Chairman & Managing Director
National Housing Bank
Core 5-A, India Habitat Centre,
Lodhi Road, New Delhi-110003

Subject : Publication of advertisement to the post of Chairman & Managing Director, NHB

Sir,

I am to enclose a copy of the advertisement for appointment to the post of Chairman & Managing Director, National Housing Bank (NHB) for publication of the same in two leading English National Dailies preferably in 'Business Standard' and 'Economic Times' and one Hindi National Daily preferably 'Dainik Hindustan'. The advertisement may also be posted on the website of NHB.

2. The date on which the said advertisement is being published, may please be communicated to this Department. A copy each of the published advertisement in the newspapers may also be sent to this Department.

Yours faithfully,

Encl : As above.

Received
[Signature]
8/1/2014

[Signature]
(Vijay Malhotra)
Under Secretary (BO.I)

Copy forwarded to Ms. Meenakshi, NIC Cell, Department of Financial Services to put on the website of the Department/Ministry immediately.

**APPLICATIONS INVITED FOR THE POST OF
CHAIRMAN & MANAGING DIRECTOR,
NATIONAL HOUSING BANK (NHB)**

Applications are invited for the post of Chairman Managing Director, NHB having its headquarters at New Delhi from suitably qualified and experienced candidates, not more than 55 years of age, as on 09.01.2014.

The NHB is a national level institution established with the objective of operating as the Principal agency to promote housing finance institutions. The Bank was set up in 1987 under an Act of Parliament and is a wholly owned by the Reserve Bank of India. The function of the NHB are aimed at (i) developing a well-structured and sound housing finance system through the promotion, establishment and support of housing institutions, (ii) creating an enabling environment in which housing finance institutions can raise resources, (iii) providing refinance facilities to the housing finance institutions, and (iv) to regulate the activities of housing finance institutions.

QUALIFICATION & EXPERIENCE

The candidates should possess the following:

- i) Experience of at least 2 years as a Whole Time Director in the financial sector.
- ii) Proven management, leadership and innovative skills to build an inspired team
- iii) Experience of institutional development in the financial, banking, services sector or a Public Sector Undertaking.
- iv) Experience in housing, urban and related sectors would be an added qualification.

Applications received shall be screened and shortlisted by a Screening Committee to assess whether they meet the eligibility criteria. The decision of the Screening Committee shall be final.

SALARY & ALLOWANCES

The post carries pay-scale of Rs.75,500 (annual increment @3%) – 80,000/- uniformly payable in the month of July.

TERM OF OFFICE

The Chairman & Managing Director, NHB, shall hold office for a term of upto five years from the date on which he assumes his office or until he attains the age of sixty years, whichever is earlier. The other terms and conditions of appointment will be those as may be specified by the Government at the time of appointment. Government/Public Sector applicants would have the option of applying on absorption or deputation basis. The tenure, terms and conditions of appointment on deputation basis would be governed by extant rules for such deputation prescribed by Government of India.

RECEIPT OF APPLICATION

Application, duly filled in the enclosed prescribed proforma, together with Curriculum Vitae, one passport size photograph and names and contact details of three references should be submitted within regular office hours latest by 10.02.2014, in a sealed cover superscribed with "Application for the post of Chairman & Managing Director, NHB", in confidence to :

(Mohammad Mustafa)
Director, Ministry of Finance
Department of Financial Services
Jeevan Deep Building (3rd Floor), Parliament Street, New Delhi - 110 001
Tel.:011-2336 2422, Fax : 011-2374 2207, 011-2374 7018

Note : Ministry of Finance, Department of Financial Service will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. Application, received after the prescribed last date, will not be entertained under any circumstances and all such applications will be summarily rejected. Government/ public sector/ regulatory sector applicants are advised to ensure that their applications are duly forwarded through the concerned Head of Department/Office.

FORMAT OF APPLICATION

Post Applied for _____

To
Mohammad Mustafa
Director, Ministry of Finance
Department of Financial Services
Jeevan Deep Building (3rd Floor), Parliament Street, New Delhi - 110 001

Affix your Passport
size photograph
duly signed across

1.	Name in Full (in Block Letter)								
2.	Father's/Husband's name								
3.	Date of birth (copy of certificate to be attached)	Day	Month	Year	4.	Age as on 09.01.2014	Day	Month	Year
5.	a) Academic b) Professional Qualification :								
	<u>Qualification</u>	<u>Board/University</u>		<u>Year of Passing</u>	<u>Subject</u>	<u>Percentage</u>			
6.	Details of Experience								
	<u>Post/Organization details</u>			<u>Period</u>	<u>Details of Responsibilities</u>				
6(i)	Whether having experience of at least 2 years as whole time director in the financial sector with sufficient experience in financing : Yes/No (provide details)								
6(ii)	If yes, period of such experience and details thereof :								
7.	Name /address of present employer/institution :								
8	Present post held :								
9.	Date since present post held :								
10.	E-mail Address :				11.	Contact Number :			
11.	Any other relevant information in support of application :								

DECLARATION :

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular or information furnished by me, found false/incomplete or ineligible, my candidature will be rejected or cancelled and in the event of any statement information found false even after appointment, my services are liable to be terminated without any notice.

No. of Encl : _____ Sheets

(Signature of Candidate)

NAME _____