

No.7/9/2013-BO.1  
Government of India  
Ministry of Finance  
Department of Financial Services  
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'Jeevan Deep Building'  
New Delhi, dated the 06 June, 2014

To,

The Chairman & Managing Director  
National Housing Bank  
Core 5-A, India Habitat Centre,  
Lodhi Road, New Delhi-110003

**Subject : Publication of advertisement to the post of Chairman & Managing Director,  
NHB**

Sir,

I am to enclose a copy of the advertisement for appointment to the post of Chairman & Managing Director, National Housing Bank (NHB) for posting the same on the website of NHB.

Encl : As above.

Yours faithfully,



(Vijay Malhotra)  
Under Secretary (BO.I)

Copy forwarded to: Ms. Meenakshi, NIC Cell, Department of Financial Services to put on the website of the Department/Ministry immediately.

**APPLICATIONS INVITED FOR THE POST OF  
CHAIRMAN & MANAGING DIRECTOR,  
NATIONAL HOUSING BANK (NHB)**

Applications are invited for the post of Chairman Managing Director, NHB having its headquarters at New Delhi from suitably qualified and experienced candidates, not more than 55 years of age, as on 06.06.2014.

The NHB is a national level institution established with the objective of operating as the Principal agency to promote housing finance institutions. The Bank was set up in 1987 under an Act of Parliament and is a wholly owned by the Reserve Bank of India. The function of the NHB are aimed at (i) developing a well-structured and sound housing finance system through the promotion, establishment and support of housing institutions, (ii) creating an enabling environment in which housing finance institutions can raise resources, (iii) providing refinance facilities to the housing finance institutions, and (iv) to regulate the activities of housing finance institutions.

**QUALIFICATION & EXPERIENCE**

The candidates must be under 55 years of age, as on 06.06.2014 and should possess the following:

- (i) Minimum 25 years of experience as on the date of advertisement at different levels in banks/FIs or other organisation in Financial/Banking sector with at least 2 years of combined experience of one or more at the following level:
  - a) Whole Time Director in financial Sector Organisations;
  - b) CGM in NABARD/IDBI/SIDBI;
  - c) GM of NHB/GM in Nationalised Banks; and
  - d) equivalent positions in other Organisations.
- ii) Proven management, leadership and innovative skills to build an inspired team

- iii) Experience of institutional development in the financial, banking, services sector or a Public Sector Undertaking.
- iv) Experience in housing, urban and related sectors would be an added qualification.
- v) Candidate should have a post graduate University Degree preferably in Economics, Commerce, Finance or Business Administration or a graduate degree, preferably in these subjects, with professional qualification of CA (Chartered Accountant), CS (Company Secretary), MBA (Master of Business Administration), ICWA (Institute of Cost and Works Accountant), CFA (Chartered Financial Analyst) or equivalent.

or

- vi) Officers serving as Joint Secretary or above in the Government of India or at an equivalent level in the State Government or a regulatory body having 5 years experience with 2 mandatory years experience at the level of Joint Secretary in the field of housing/urban development/ infrastructure shall be eligible to apply on deputation basis.

Applications received shall be screened and shortlisted by a Screening Committee to assess whether they meet the eligibility criteria and overall suitability for the post. The decision of the Screening Committee shall be final. Candidates duly recommended by the Screening Committee will only be called for interview.

### **SALARY & ALLOWANCES**

The post carries pay-scale of Rs.75,500 (annual increment @3%) – 80,000/- uniformly payable in the month of July.

### **TERM OF OFFICE**

The Chairman & Managing Director, NHB, shall hold office for a term of upto five years from the date on which he assumes his office or until he attains the age of sixty

years, whichever is earlier. The other terms and conditions of appointment will be those as may be specified by the Government at the time of appointment. Government/Public Sector applicants would have the option of applying on absorption or deputation basis. Government of India/State Government officers applying on deputation basis would be having a tenure of 3 years. The tenure, terms and conditions of appointment on deputation basis would be governed by extant rules for such deputation prescribed by Government of India.

### **RECEIPT OF APPLICATION**

Application, duly filled in the enclosed prescribed proforma, together with Curriculum Vitae, one passport size photograph and names and contact details of three references should be submitted within regular office hours latest by 04.07.2014, in a sealed cover superscribed with "Application for the post of Chairman & Managing Director, NHB", in confidence to :

(Mihir Kumar)  
Director, Ministry of Finance  
Department of Financial Services  
Jeevan Deep Building (3<sup>rd</sup> Floor), Parliament Street, New Delhi - 110 001  
Tel.:011-23748732, Fax : 011-2374 2207, 011-2374 7018

Note : Ministry of Finance, Department of Financial Service will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. Application, received after the prescribed last date, will not be entertained under any circumstances and all such applications will be summarily rejected. Applications in respect of officers applying under clause (vi) of qualification and experience, shall be duly forwarded by their respective cadre controlling authorities.

### FORMAT OF APPLICATION

Post Applied for \_\_\_\_\_

To  
Mihir Kumar  
Director, Ministry of Finance  
Department of Financial Services  
Jeevan Deep Building (3<sup>rd</sup> Floor), Parliament Street, New Delhi - 110 001

Affix your Passport  
size photograph  
duly signed across

1.	Name in Full (in Block Letter)								
2.	Father's/Husband's name								
3.	Date of birth (copy of certificate to be attached)	Day	Month	Year	4.	Age as on 06.06.2014	Day	Month	Year
4.	a) Academic b) Professional Qualification :								
	<u>Qualification</u>	<u>Board/University</u>		<u>Year of Passing</u>	<u>Subject</u>	<u>Percentage</u>			
5.	Details of Experience of the candidates covered under clause (i) of the advertisement:								
5(i)	Whether having experience of minimum 25 years as on the date of advertisement at different levels in Banks/FIs or other organization in Financial/ Banking Sector with at least 2 years of combined experience as mentioned in qualification and experience column of this advertisement: Yes/No (provide details, as per below)								
	<u>Post/Organization details</u>		<u>Period</u>			<u>Details of Responsibilities</u>			
5(ii)	If yes, period of such experience and details thereof :								
6.	Details of Experience of the candidates covered under clause (vi) of the advertisement:								
6(i)	Whether officer serving as Joint Secretary or above in the Government of India or at an equivalent level in the State Government or a regulatory body, fulfils the criteria of experience of 5 years, with 2 mandatory years experience at the level of Joint Secretary in the field of housing/urban development/infrastructure: Yes/No (provide details, as per below)								
	<u>Post/Organization details</u>		<u>Period</u>			<u>Details of Responsibilities</u>			
6(ii)	If Yes, period of such experience and details thereof :								
7.	Name /address of present employer/institution :								
8.	Present post held :								
9.	Date since present post held :								
10.	E-mail Address :				11.	Contact Number :			
11.	Any other relevant information in support of application :								

#### DECLARATION :

I do here by declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular or information furnished by me, found false/incomplete or ineligible, my candidature will be rejected or cancelled and in the event of any statement information found false even after appointment, my services are liable to be terminated without any notice.

No. of Encl : \_\_\_\_\_ Sheets

(Signature of Candidate)  
NAME \_\_\_\_\_