

**No.F.12/6/2013-Coord.**  
Government of India  
Ministry of Finance  
Department of Financial Services  
(Coord. Section)

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3<sup>rd</sup> Floor, Jeevan Deep Building,  
New Delhi, dated 30<sup>th</sup> September, 2015.

**OFFICE MEMORANDUM**

**Sub:- Appointment of Central Public Information Officer (CPIOs) / Appellate Authorities (AAs) in DFS under Section 5(1) and (2) of the Right to information Act, 2005.**

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The undersigned is directed to refer to Coordination Section's O.M. of even number dated 4<sup>th</sup> September, 2015 on the subject cited above; and in reference to Establishment Section's Office Order dated 21<sup>st</sup> September, 2015 and 28<sup>th</sup> September, 2015; the list of CPIOs / AAs under RTI Act in this Department is being modified as under:

Sr. No.	Name, Designation, e-mail address, telephone number of Central Public Information Officer (CPIO)	Name, Designation, e-mail address and telephone number of Appellate Authority (AA)	Details of allocated work
(1)	(2)	(3)	(4)
	S/Shri	S/Shri	
1.	<b>Arun Kumar Misra</b> Under Secretary <a href="mailto:usins2-dfs@nic.in">usins2-dfs@nic.in</a>  (Tel.No.23748789)	<b>N.Srinivasa Rao</b> Director  <a href="mailto:dirinsurance-dfs@nic.in">dirinsurance-dfs@nic.in</a>  <a href="mailto:srinivas.rn@nic.in">srinivas.rn@nic.in</a>  (Tel.No.23365808)	<b>Insurance-II (Ins.-II)</b>  <b>Grievances</b> - Public grievances against services provided by Public Sector Insurance Companies including AICL and IRDA other than on service matters; Periodical meetings of Public Grievances Officers of public sector insurance companies; Functioning of internal public grievances redressal machinery in public sector insurance companies; Functioning of external redressal machinery like Consumer Courts, Ombudsmen, Lok Adalats, MACT and Courts etc; Appellate Authority constituted under Section 110H of the Insurance Act

1938. Citizen's Charter of Non Life Insurance Companies.

**Housekeeping** - Care taking and maintenance of computers, furniture, photocopiers etc. in Insurance Division. I-card for staff and executives of Insurance Companies.

**Insurance Sector Reforms** - All matters relating to reforms in insurance sector; Reforms related amendments to Insurance Act, 1938, LIC Act, 1956, GIBNA, 1972, IRDA Act, 1999 and Actuaries Act, 2006; Implementation of Law Commission Reports..

**Appointments** - Policy issues concerning selection of Chief Executives in the PSU insurance companies including AICL; Appointment on the Boards of public sector non-life companies including AICL; Foreign deputation of Insurance executives; permission for Chief Executives of non-life companies including AICL.

**General Insurance:** Review of the performance of General Insurance Companies including AICL; Matters relating to Insurance Schemes of Public Sector General Insurance Companies including AICL and audit paras thereon; Computerization of public sector general insurance companies; References relating to Surveyors and Agents of non-life PSICs; Foreign operations of public sector general insurance companies; Reference relating to Re-insurance, Third Party Administrators, Tariff Advisory Committee; Opening/ winding up of branches ; Administration of War Risk (Marine Hull) Reinsurance Schemes, 1976; Reference from RBI on permission for release of foreign exchange for insurance policy abroad; Laying down of Annual reports of General Insurance Companies/ GIC/ AICL;

			<p>Administration of PP Act in non-life insurance companies and references relating to Estate matters in those companies.</p> <p><b>Coordination</b> - Work relating to Budgeting, Tax proposals, Budget Announcements relating to insurance, Annual Report, Economic Survey, India Reference Annual, Economic Editors Conference, PMO/ Cabinet References, CII &amp; FICCI, within Insurance Division, matter related to e-payments in Insurance Companies, computerization of Insurance Companies.</p> <p><b>Coordination work relating to the following Committees:</b> - Standing Committee on Finance; Committee on Subordinate Legislation; Petitions Committee; Committee on Public Undertaking (COPU).</p> <p><b>Others</b> - WTO multi-lateral/ bilateral agreements; Inter-Government agreement between India and any other country.</p>
2.	<p><b>S. K. Mohanty</b> Under Secretary <a href="mailto:usins1-dfs@nic.in">usins1-dfs@nic.in</a> (Tel.No.23748788)</p>	<p><b>Ms.Mudita Mishra</b> Director</p>	<p><b>Insurance-I (Ins.-I) –</b></p> <p><b>LIC Business</b> -Review of the performance of LIC; Laying of Reports of LIC in Parliament; Opening/ winding up of branches of LIC in India; Appointment of Auditors for LIC; Administration of PP Act in LIC and references relating to Estate matters in LIC; Foreign operations/ subsidiaries of LIC; References on Social Security Schemes and other life insurance schemes; Review of performance and making budgetary provisions for various GOI funded schemes such as Janashree Bima Yojana, Shiksha Sahayog Yojana, Varishatha Bima Yojana and Aam Aadmi Bima Yojana; Other Social Security Group Insurance Schemes under LIC; Central Government Employees Group Insurance Scheme; Postal Life Insurance</p>

			<p>Scheme; Employees' Provident Fund Scheme; All Government sponsored/ supported schemes in life insurance; Any other life insurance or social security products/ scheme proposals; Others: Appellate Authority constituted under Section 110H of the Insurance Act, 1938;</p> <p><b>Coordination work relating to the following Committees:</b> Committee for the Welfare of Women; Committee for the Welfare of SC/ST; Estimates Committee;</p> <p><b>Appointments - LIC</b> - Selection &amp; appointment of Chairman/ MDs, LIC, appointment of Directors on the Board of LIC, appointment of ex-officio members on the subsidiaries of LIC; Permission for foreign deputation of Chairman and MDs of LIC; Permission for commercial Employment after Retirement for Chairman/ MDs, LIC and other executives of LIC;</p> <p><b>IRDA</b> - Appointments of Chairperson and Members of IRDA; Service condition of Chairman, Members and employees of IRDA; Budget and Funds of IRDA; Other matters relating to Brokerage agencies, entry of new companies and regulations of IRDA.</p> <p><b>Service Matters</b> - Service matters, rules and regulations in all public sector insurance companies; Representations on service matters by employees of public sector insurance companies; Service matters of Development Officers/ Agents/Intermediaries; Wage Revision/ Bonus/ VRS in LIC / Public Sector General Insurance Cos; Implementation of Pension Scheme/ policy matters on commercial employment. Citizen's Charter of Life Insurance Corporation Ltd.</p>
3.	Vijay Malhotra	Anandrao V. Patil	<b>Recovery Section</b> – Monitoring

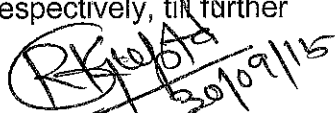
	<p>Under Secretary.</p> <p><a href="mailto:usrec-dfs@nic.in">usrec-dfs@nic.in</a></p> <p>(Tel.No.23748751)</p>	<p>Director</p> <p><a href="mailto:dirrec-dfs@nic.in">dirrec-dfs@nic.in</a></p> <p>(Tel.No.23362144)</p>	<p>and amendment of SARFAESI Act, RDDBFI Act, Central Registry and CIBIL etc. and all subsidiary matters related thereto; Works relating to monitoring of NPAs and Recovery including compromises and OTS of all PSBs, Recovery made by DRTs and similar other works, Parliament matters, VIP/PMO references, Court Cases, Complaints and other matters relating to above works.</p>
4.	<p><b>Md. Mahmood Dawla</b> Under Secretary</p> <p><a href="mailto:usif2-dfs@nic.in">usif2-dfs@nic.in</a></p> <p>(Tel.No.23748731)</p>	<p><b>Ateesh Singh</b> Director</p> <p><a href="mailto:dirif2-dfs@nic.in">dirif2-dfs@nic.in</a></p> <p>(Tel.No.23748642)</p>	<p><b>Industrial Finance-II (IF-II) –</b> Matters relating to NHB and Housing Policy, BIFR, Appellate Authority for Industrial and Financial Reconstruction (AAIFR), Sick Industrial Companies (Special Provisions) Act (SICA), appointment of members of BIFR, AAIFR; Small and Medium Enterprises (SMEs), SIDBI, SFCs, Credit Guarantee Fund for Micro and Small Enterprises; MLIs, Credit Guarantee Scheme and other related matters on the subject. Citizens Charter of NHB and SIDBI. All matters related to Educational Loans, Govt. Sponsored Schemes-PMEGP, Education, employment generation scheme of SJSRY, SGSY and other poverty alleviation programmes and other related matters.</p> <p>Housing - Issues relating to operation of 1% Interest Subvention Scheme on housing loans upto Rs. 10 lakh where the cost of the house does not exceed Rs. 20 Lakh. National Housing Bank (NHB) and Reserve Bank of India (RBI) are the nodal agencies for the scheme for Housing Finance Companies (HFCs) and Scheduled Commercial Banks (SCBs) respectively. All claims received are being released to NHB and RBI for further sanction to HFCs and SCBs. Implementation of Credit Guarantee Fund Trust for Low Income Housing (CGFTLIH) being managed by Ministry of Housing</p>

			and Urban Poverty Alleviation (M/o HUPA) Issues relating to Rural Housing Fund (RHF). Issued related to Interest Subsidy Scheme for Housing the Urban Poor (ISHUP) being operated by Ministry of HUPA. Administration of National Housing Bank Act, 1987.
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2. In case of any dispute, the Deputy Secretary (Coordination) will mark the RTI Applications to the concerned CPIO and in this regard the decision of the Deputy Secretary (Coordination) will be final and binding.

3. In Case of absence of the nominated CPIO/AA in the office, the Link Officer appointed by the Establishment Section from time to time, will dispose of all RTI related matters in place of nominated CPIO/AA as regular basis.

4. In case of superannuation, transfer and promotion etc. of the existing CPIOs/Appellate Authorities, the incumbent Under Secretary and Director/Deputy Secretary, appointed by the Establishment Section, will be deemed as CPIO and Appellate Authority, respectively, till further appointment of CPIOs/AAs by the Coordination Section is made.

  
 (Rakesh Kumar Gupta)  
 Under Secretary (Coord.)  
 011-23348993

**All Officers in DFS.**

**Copy for Information to:-**

1. PS to FM / PS to MOS (Finance).
2. PPS to Secretary (FS)
3. PS to AS (FS), DFS.

**Copy also to:-**

NIC, DFS, with the request to upload this Order in the website of DFS.