

DEBTS RECOVERY TRIBUNAL-II, DELHI

GOVERNMENT OF INDIA/MINISTRY OF FINANCE
DEPARTMENT OF FINANCIAL SERVICES
JEEWAN TARA, 4th FLOOR,
PARLIAMENT STREET, NEW DELHI

Dated :-02/05/2017

Applications are invited from eligible Candidates of Central Government/State Government/Courts for filling up of the following vacant posts in Debts Recovery Tribunal-II, Delhi on transfer on deputation basis:-

Private Secretary – (01 Post by Promotion/Deputation only) – (PB-2 Rs.9300-34800+GP 4600/- Pre-revised)

Eligibility: - Holding analogous post on regular basis and having a degree from a recognized University, or Stenographer Grade “C” with eight years regular service in the scale of pay of Rs.9300-34800+GP 4200/- or equivalent.
Desirable – Preference will be given to persons having experience in legal or judicial work.

Assistant – (01 Post by Promotion/Deputation only) – (PB-2, Rs.9300-34800+GP 4200/- Pre-revised) Eligibility: Holding analogous posts on regular basis and having a degree from a recognized University, or UDC with eight years regular service in the scale of pay of Rs.5200-20200 + GP 2400/- or equivalent.
Desirable: Preference will be given to persons having experience in legal or judicial work.

Accounts Assistant – (01 Post by Promotion/Deputation only) – (PB-2, Rs.9300-34800+GP 4200/- Pre-revised) Eligibility: Holding analogous posts on regular basis; or with three years regular service in the pay scale of Rs.9300-34800+GP 4200; with eight years regular service in the pay scale of Rs.5200-20200+GP 2400 or equivalent and having experience of working as Accountant, Preference will be given to those having undergone training in Cash and Accounts.

Recovery Inspector – (01 Post by Promotion/Deputation only) – (PB-2 Rs.9300-34800+GP 4200/- Pre-revised) Eligibility: - Holding analogous post in the Central Government/State Governments or in Courts and having degree from a recognized University; or Court Masters with eight years regular service in the scale of Rs.4000-100-6000 or equivalent

U.D.C. - (01 Post by Promotion/Deputation only) (In Anticipation) – (PB-1, Rs.5200-20200+GP 2400/- Pre-revised) Eligibility:- Holding analogous post or LDC having eight years regular service in the scale of Rs.5200-20200+GP 1900/- or equivalent.

L.D.C. - (01 Post by Promotion/Deputation only) (In Anticipation) – (PB-1, Rs.5200-20200+GP 1900/- Pre-revised) Eligibility:- Holding analogous post on regular basis and should have matriculate or equivalent with a minimum speed of 30 w.p.m. in English typewriting.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization/department of the Central Government should ordinarily not exceed 3 years. The maximum age limit of the applicant shall be 56 years on the last date of receipt of the application. The candidates selected will be appointed on deputation basis for a period of one year in the first instance, which may curtailed/extended up to three years. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M.

No.6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time. Application of only such candidates will be considered as are routed through proper channel in the prescribed proforma.

The applications of suitable and eligible candidates and who can be spared immediately in the event of selection may be sent directly to Shri Rajmani Sinha, Registrar (I/c), Debts Recovery Tribunal-II, Delhi, Deptt. of Financial Services, 4th Floor, Jeevan Tara Building, New Delhi-110001 alongwith Vigilance Clearance and attested copies of APARs for the last five years (Attestation should not be below the rank of Under Secretary) on or before 12.06.2017. Advance copies of applications or those applications received after the prescribed closing date or not accompanied with the attested copies of ACRs for the last 5 years and vigilance clearance certificates are liable to be rejected without assigning any reasons.

BIO-DATA

1. Post Applied for **2.** Name of the Applicant **3.** Date of Birth & Age **4.** Father's Name **5.** Present Post held **6.** Date of Appointment in the Present Grade – (i) Ad-hoc (ii) Regular, **7.** Present Pay Band and Grade Pay **8.** Educational Qualifications **9.** Date of return from ex-cadre post, if any **10.** Experience in the grade, **11.** Brief Service particulars, **12.** Whether SC/ST/OBC/ **13.** Postal Address for communication with Telephone Number (i) Residence (ii) Office (iii) Mobile **14.** Postal Address of Parent Dept. with telephone and Fax Numbers **15.** Remarks, if any.

Signature of the Candidate


CERTIFICATE BY PARENT OFFICE

The above information furnished by the candidate has been verified from the records and is found to be correct. APARs for the last five years and Vigilance Clearance Certificate are enclosed. In the event of selection of the candidate, he/she will be relieved immediately from this department.

Name.....

Designation of Forwarding Officer
with seal.

Telephone No.....


Registrar (I/c)
DRT-II, Delhi