

3rd Floor, Jeevan Deep Building
Parliament Street, New Delhi – 110001
Dated the 02nd March, 2026

OFFICE MEMORANDUM

Subject:- Re-Constitution of Internal Committee under Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act 2013-reg.

In supersession of this Department's Office Memorandum of even number dated 22.09.2025 (attached) on the captioned subject, the Internal Committee under Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act 2013 in the Department of Financial Services is reconstituted with the following composition;

S.No.	Name of the officer	Designation	Tel. No.	Email ID	Official Address
1.	Ms. Manasa Gangotri Kata, Director	Presiding Officer/ Nodal Officer for SHe- Box Portal	011- 23360250	gangotri.kata@gov.in	2 nd floor Jeevandeep Building, Sansad Marg, New Delhi
2.	Smt. Kalyani Raj, President (AIWC)	Member	011- 43389100	raj.kalyani@gmail.com	6 Bhagwan Dass Road, AIWC New Delhi
3.	Shri Hardik Mukesh Sheth, Director	Member	011- 23748641	hardik.sheth@gov.in	3 rd floor Jeevandeep Building, Sansad Marg, New Delhi
4.	Ms. Garima Kapoor, Deputy Secretary	Member	011- 23748775	garima.kapoor25@gov.in	2 nd floor Jeevandeep Building, Sansad Marg, New Delhi

- The committee will proceed in accordance with the extent Act/Rules in this regard.
- This issues with the approval of Secretary (FS).

(सुदीप दत्ता / Sudip Dutta)

अवर सचिव, भारत सरकार/

Under Secretary to the Government of India
Tel. No.:- 011-23748733

Encl:- As stated.

To,

Ministry of Women and Child Development
[Kind Attn:- Shri Sandeep Gahlot, Under Secretary(Women Welfare-I)]
Room No. 314, A Wing, IIIrd Floor, Shashtri Bhawan, New Delhi
Email:- sandeep.g@nic.in

Copy to:-

- i. Ms. Manasa Gangotri Kata, Director, Presiding Officer of the said Committee
- ii. All the Members of the Committee
- iii. All Officers in this Department of Financial Services with request to bring the contents of this Memorandum to the notice of all the employees working under them.
- iv. NIC Cell with request to update the details on the website of the Department.
- v. Notice Board
- vi. Guard File



(सुदीप दत्ता /Sudip Dutta)

अवर सचिव, भारत सरकार/

Under Secretary to the Government of India

Tel. No.:- 011-23748733