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Government of India
Ministry of Finance
Department of Financial Services
Insurance Division
2nd Floor, Jeevan Deep Bldg.,
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All CMDs of GIPSA companies and Chairman LIC

Subject: Reorganization of offices

Sir (s),

Please refer to our earlier communication dated 11.4.2012, advising you to undertake an exercise for reorganization of offices, particularly in the context of loss making branches. We hope you have undertaken the necessary exercise. If so, please share with us your observations and action plan for reorganizing the loss making operational offices.

Further, it is observed that there is a high concentration of offices in certain areas in metro and other big cities. While mapping the location of various offices in Delhi, it was noted that out of 205 operational offices of all the four companies in Delhi, around 35% (numbering 73) are located in and around Connaught Place area, as per details given below:


Sl.No.	Company's Name	No. of offices in Delhi	No. of offices in & around CP area
1.	National	62	23
2.	New India	42	16
3.	Oriental	48	15
4.	United India	53	19
	TOTAL	205	73

Whereas, some parts of the city do not have any office of any of the four PSU companies and thus, are unrepresented.

It is suggested that you may undertake a similar mapping exercise for the other three metro cities namely Mumbai, Chennai and Kolkata, besides other major cities like Hyderabad, Bangalore and Ahmadabad and submit your observations and action plan to DFS within a week's time.

As far as Delhi is concerned, you are advised that reorganization of offices should immediately be carried out. It is suggested that only one third of the existing offices will continue in and around Connaught Place area and the remaining two-third should either be merged with the existing offices or be relocated to other areas within the city which are unrepresented at present. Please ensure that this exercise in respect of Delhi is completed by 30th June, 2012 and, for other cities, by 31st July, 2012.

With regards,


(Lalit Kumar)
Director (Ins.II)