

No.20/6/2021-Welfare
Government of India
Ministry of Finance
Department of Financial Services

Jeevan Deep Building, Sansad Marg,
New Delhi, the 18th August, 2021.

To,

1. The Chairman, LIC of India
2. The Chairman, State Bank of India
3. The MD & CEOs of all Public Sector Banks.
4. The Chairman, Public Financial Institutions/Public Sector Insurance Companies.
5. The Chairman, Insurance Regulatory Development Authority.
6. The Chairman, Pension Fund Regulatory Development Authority.

Subject: Trainings of the personnel of PSBs/FIs/PSICs, engaged in implementation of reservation policy/ preparation and maintenance of Reservation Rosters.

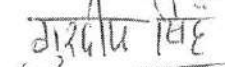
Madam/Sir,

It has been observed that the personnel of Public Sector Bank and other financial institutions engaged in implementation of the reservation policy need to be provided training on the subject for developing proficiency and to create awareness about the latest policy guidelines issued from time to time.

2. The Institute of Secretariat Training and Management (ISTM) is an institution of Government of India under the administrative control of Department of Personnel and Training (DoPT) that organises training programs covering various aspects of reservation in services, such as manner of allocation of vacancies between various categories during the recruitment process, preparation of rosters, both for vertical and horizontal reservation, the role to be exercised by the Chief Liaison Officers, and the guidelines to be kept in focus while making the promotion exercise at various levels, etc.

3. In order to develop the internal capacity of organisations about knowledge and manner of implementation of government orders/instructions on the subject effectively, this training facility may be availed by nominating concerned manpower for the programs, being held from time to time. The details of the training programs are available in the Training Calendar, displayed on the official website of ISTM (<https://www.istm.gov.in>).

Yours, faithfully,



(Gurdeep Singh)

Deputy Secretary to the Government of India

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