

F No. 6/38/2012-FI
Government of India
Ministry of Finance
Department of Financial Services

3rd Floor, Jeevan Deep Building,
Sansad Marg, New Delhi
Dated the 17th May, 2013

To

LDMs of 20 districts (As per list attached)

Sub: Direct Benefit Transfer for LPG: Receiving of Aadhaar seeding requests through locked Drop Boxes –regarding

Sir(s)/Madam(s),

Government has decided to introduce Direct Benefit Transfer for LPG (DBTL) consumers with effect from 01.06.2013 in 20 districts (list attached at **Annexure I**).

2. Under DBT, benefits are credited to the bank account of the beneficiary (LPG consumer in this case) using Aadhaar. It is, therefore, necessary that the consumer's Aadhaar is seeded into his bank account.

3. Banks were advised vide this department's communication dated 04.03.2013 that bank branches should seed the Aadhaar number of the LPG customers as and when they approach their concerned bank branch with their Aadhaar letter.

4. Considering the large number of bank accounts to be seeded with Aadhaar for various schemes, Banks were also advised, vide letter dated 22.04.2013, to use alternative secured channels such as through ATMs, Mobile Number (of registered customers), IVRS, Internet Banking etc. to receive requests from their customers for Aadhaar seeding and seed the Aadhaar number after verification through RASF. Banks are requested to expedite the development of above modes for receiving the requests.

5. In view of the decision to introduce DBT for LPG in the 20 districts w.e.f. 1st June, 2013, it has now been decided by Government to receive the seeding requests from LPG customers in a secured manner through locked boxes also to be kept at dealer premises, petrol pump etc. as well as by door to door arrangements by OMCs. The modalities for receiving these requests through locked boxes by OMCs and seeding the Aadhaar number in bank accounts by banks shall be as follows:

(a) **Collection of Seeding Requests by OMCs:**

- i. OMCs shall, through their distribution network and other methods, approach and advise the LPG consumers to provide details of their bank account and Aadhaar for availing subsidy on LPG. A Form (**Annexure II**) for collecting these details has been finalised by the Ministry of Petroleum & Natural Gas. The form would also require the LPG customer to attach a clear/legible copy of his Aadhaar letter.
- ii. The OMCs would arrange for distribution of these forms among the LPG consumers and ensure that locked boxes are available at the dealer premises, Petrol Pumps, and other suitable locations in the District where the consumers can drop the filled forms.

- iii. The OMCs would ensure that these filled forms are collected and supplied **on a regular basis** to the LDM.

Detailed instructions regarding above are being issued separately by MoPNG to the OMCs.

b) **Seeding of Bank accounts with Aadhaar by banks:**

On receipt of the secured locked boxes containing the forms by the LDMs, the action to be taken will be as follows:

- i. LDMs would arrange sorting of these forms bank wise.
 - ii. Bank-wise bunch of forms will be handed over to the District Coordinator (DCOs) of the concerned bank within 2 days of receipt from OMCs.
 - iii. Depending upon the number of such requests and bank branches, the DCOs can decide whether the seeding of Aadhaar is to be undertaken centrally for the district or at select/all branches. In case seeding is to be undertaken at branch level, the forms would be sorted and delivered to the branch concerned.
 - iv. All banks already have system in place for seeding of Aadhaar in bank account when a customer approaches the bank with his Aadhaar letter. For seeding of Aadhaar based on information furnished by the consumers through the OMCs, the banks would follow similar procedure. Forms where details have been successfully seeded in bank account should be retained in bank/ branch.
 - v. Wherever the seeding cannot be completed due to either incomplete details or details not matching with bank details, the reasons may be recorded on the forms. All such forms shall be returned to OMCs through the LDMs.
 - vi. All banks would ensure that all accounts seeded with Aadhaar are updated on NPCI Mapper at the end of every day.
6. This issues with approval of Secretary(FS).

Yours faithfully,
s/d

(S.K Gandhi)

Under Secretary to Govt of India
Ph: 23748771: email: fi-dfs@nic.in

Copy for information and necessary action to:

1. Principal Secretary to PM
2. Member Secretary, Planning commission, Govt. Of India
3. Secretary, Ministry of Petroleum and Natural Gas, Govt. Of India
4. Chief Secretary of the States concerned
5. CEO, IBA
6. CEOs of all PSBs
7. District Collectors of the Districts concerned
8. All JS/ Directors (DFS)
9. All Govt Nominee Directors on the Board of PSBs

List of 20 districts for DBTL

S. No	State	No. of districts	District Name
1	Andhra Pradesh	5	Anantpur
2			Chittoor
3			East Godavari
4			Hyderabad
5			Ranga Reddy
6	Diu	1	Diu
7	Goa	1	North Goa
8	Himachal Pradesh	4	Bilaspur
9			Hamirpur
10			Mandi
11			Una
12	Karnataka	2	Mysore
13			Tumkur
14	Kerela	2	Pattanamthitta
15			Wayanad
16	Maharashtra	1	Wardha
17	Pondicherry	1	Pondicherry
18	Punjab	1	SBS Nagar
19	Madhya Pradesh	2	East Nimar (Khandwa)
20			Harda

Bank Account – Aadhaar Linkage Application Form (For LPG Consumers only)

To,

Branch Manager

(Write Name of the bank below – in which you have your account and to which you want to link your Aadhaar Number),

Bank Name																			
Branch Address																			

Sir,

I have bank account in your bank and I request/authorize you to please seed my Aadhaar number to my account number in your bank as per details provided by me below:

1. Write your full bank Account Number (Write Account Number with which you want to link your Aadhaar Number, Start with the left most box and fill only required number of boxes, leave rest blank):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Write your Name (in English):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Your address (in English):

City/ Village																			
State																			

4. Your Aadhaar Number (Write your 12 digit Aadhaar Number as per Aadhaar letter/card)*:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

5. Your gender (v in appropriate place): Male Female

6. Your Mobile Number (Enter your 10 digit Mobile Number) – Optional:

--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Your Signature

--	--	--	--	--	--	--	--	--	--

Date (dd/mm/yyyy)

* Please securely attach a clear/legible copy of your Aadhaar letter/card with this request form and make sure that the number entered in this form is as per the Aadhaar letter.