

N. 08/32/2022-DRT  
Government of India  
Ministry of Finance  
Department of Financial Services


3<sup>rd</sup> floor, Jeevan Deep Building,  
10, Sansad Marg, New Delhi,  
Dated : 7<sup>th</sup> October, 2022.

Office Memorandum

**Subject: Filling up of existing, anticipated and unforeseen vacancies upto 30.06.2023 for the post of Registrar, Assistant Registrar and Recovery Officer in Debts Recovery Tribunals (DRTs) under Department of Financial Services, Ministry of Finance on deputation basis - Reg.**

The undersigned is directed to forward herewith a vacancy circular inviting applications for filling up of vacancies of Registrar in Pay Level 12 (Rs 78800-209200) and Assistant Registrar & Recovery Officer in Pay Level 11 (Rs. 67700-208700) of the pay matrix in various Debts Recovery Tribunals (DRTs) under Department of Financial Services on deputation basis.

2. The enclosed vacancy circular may be uploaded on the official website of Department of Personnel and Training for wide publicity. It is further requested that applications of eligible and willing officers of Ministries/Departments, who can be spared, may be forwarded so as to reach this Department within 6 weeks from issuance of the vacancy circular i.e. **upto 18<sup>th</sup> November, 2022.**

  
(Subhashchandra Amin)  
Under Secretary to the Govt. of India  
Tel: 23748763

To,

The Director, CS-I (D),  
Department of Personnel & Training,  
Lok Nayak Bhawan,  
New Delhi.

Copy to:

1. The Joint Secretary (Establishment) of all Ministries/Departments of Government of India.
2. The Chief Secretaries of State Governments and Administrators of UTs.
3. The Controller General of Accounts, Mahalekha Nyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi-110023
4. The Chairman/MD & CEO of all PSBs.
5. Registrars of all High Courts.
6. The NIC Cell, 2<sup>nd</sup> Floor, Jeevan Deep Building, New Delhi- with a request to upload the vacancy circular immediately on the official website of DFS.

With a request to kindly forward the application of eligible and willing officers, who can be spared immediately, so as to reach this Department before the last date.

**Vacancy Circular for the post of Assistant Registrar and Recovery Officer in Debts Recovery Tribunal (DRTs):**

1. **Details of vacancies**

**Registrar : vacancies:- 7**

**Existing:- Nil**

**Anticipated:- 7 vacancies** in DRTs at Cuttack, Dehradun, Delhi, Kolkata, Lucknow, Patna and Vishakhapatnam and any unforeseen vacancies.

**Assistant Registrar : vacancies:- 5**

**Existing :- One vacancy** in DRT at Chandigarh

**Anticipated :- 4 vacancies** in DRTs at Allahabad, Delhi, Ernakulam and Nagpur and any unforeseen vacancies.

**Recovery Officer vacancies:- 19**

**Existing:- One vacancy** in DRT at Nagpur.

**Anticipated:- 18 vacancies** in DRTs at Bengaluru (3), Chennai, Coimbatore (2), Delhi, Ernakulam (2), Hyderabad, Kolkata, Lucknow, Mumbai, Nagpur, Ranchi, Patna, Pune, Vishakhapatnam and any unforeseen vacancies

2. The number of vacancies and the locations indicated above are subject to variation.
3. Willing and eligible officers may submit their applications, duly filled, in the prescribed proforma **through proper channel only** (i.e. through their Cadre Controlling Authority) so as to reach the undersigned on or before **18<sup>th</sup> November, 2022**.
4. No applicant will be permitted to withdraw his/her candidature after selection. Doing so will attract one year debarment of such candidates for deputation in DRATs/DRTs.
5. The Cadre Controlling Authority of all Ministries/Departments/Attached and Subordinate offices of the Central Government, State Governments, High Courts, Public Sector Banks are requested to forward the applications of eligible and willing officers, whose services can be spared, by duly filling up Annexure-II of the application form, along with vigilance clearance, integrity certificate, major/minor penalty certificate and attested/certified copies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs)/Grading of the officer for five years i.e. from 2016-17 to 2020-21. It may be noted that, if any ACR/APAR/Grading for a period of more than 3 months is not recorded, then ACR/APAR/Grading prior to 2016-17 for the matching period may be forwarded along with 'No Report Certificate' (NRC) for such period(s). If no report is available for an Assessment year, a report for the year prior to 2016-17 is to be provided.
6. The crucial date for determining the eligibility in respect of existing vacancies will be the last date for receipt of application.



7. The eligibility for the post (Annexure I) and the application form (Annexure-II) are enclosed and are also available on this Department's website at-  
<http://financialservices.gov.in/Vacancy>.

8. The Department reserves the right to relax the conditions in the interest of administrative exigencies for any class or category of persons applying for the aforesaid post.

**9. The applications received after the last date or received with incomplete documents or not received through proper channel will not be considered.**

Applicants/cadre controlling authorities to ensure that the applications, with all required documents, reach well in time before the due date.

10. The selected candidates will be appointed on deputation basis for a period of four years, which may be curtailed or extended further in the interest of administrative exigencies. The pay and other terms and conditions of deputation will be governed by the Department of Personnel and Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

11. The period of deputation, including the period of deputation to another post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

(Subhashchandra Amin)  
Under Secretary to the Govt. of India  
Department of Financial Services  
Ministry of Finance  
3<sup>rd</sup> Floor, Jeevan Deep Building  
10, Parliament Street, New Delhi  
Tel: 011-23748763