

No. 10/30/3/2012-IR  
Government of India  
Ministry of Finance  
Department of Financial Services

Jeevandeep Building  
10, Parliament Street  
New Delhi  
Dated 04.10.2012

To

The Director  
Institute of Banking Personnel Selection  
IBPS House  
Behind Thakur Polytechnic,  
Kandivali (E)  
Mumbai

**Subject: Regarding methodology of Recruitment of Officers and Clerks to be conducted by the IBPS.**

I am directed to refer to your letter dated 29.08.2012 and to your e-mail dated 18.09.2012 on the subject cited above and to say that the proposed scheme of IBPS regarding revised process for recruitment of clerical and officer cadre for PSBs has been examined in this Department. It has been decided to broadly agree with the proposed scheme of IBPS and further, convey as under :

i. IBPS and PSBs would ensure common eligibility criteria for all PSBs for subsequent examinations of Clerks and Officers as follows:

Age: 20-28 years (for both officer and clerical cadre)

Educational Graduation or equivalent for clerical cadre &  
Qualification: Graduation or equivalent with 60% marks for  
Officers

Others: Computer literacy mandatory for both Clerks and  
Officers

- ii. there would be a common interview for all PSBs. IBPS will co-ordinate the conduct of common interview with the help of Nodal Banks and thereafter IBPS will declare the results;
- iii. relative weightage for written examination and interview will be 80:20. This shall be used to decide the final merit list;

- iv. IBPS will ask the candidates to provide the order of their preference of Banks. Based on the merit list and the order of preference provided by the candidate, candidates will be allotted to the Banks;
- v. one time application fee of Rs. 400, for conduct of examination, interview etc. will be collected by IBPS;

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- vi. all common written examinations may be conducted on-line;
- vii. one examination for each cadre may be held annually.

2. IBPS is requested to follow modalities for operationalising the scheme as decided in its meeting with HR Heads of Public Sector Banks on 14.09.2012.

3. IBPS may also ensure that this new format of Common Written Examination (CWE) is well publicized.

**4. Further, before going ahead in the matter IBPS would ensure all necessary preparatory steps for introducing this new format of examination/recruitment process.**

Yours faithfully,

(Manish Kumar)  
Under Secretary to the Government of India

Copy for necessary action to -  
(i) Chairman, IBA  
(ii) CEO of all PSBs.