

No. R-16011/02/2012-Ins-I  
Government of India  
Ministry of Finance  
Department of Financial Services  
\*\*\*\*\*

2<sup>nd</sup> Floor, Jeevan Deep Bldg.  
Parliament Street, New Delhi  
Dated, the 7<sup>th</sup> September, 2012

To

1. Cadre Controlling Authorities of All India Services/Central Services Group-A.
2. Life Insurance Council, General Insurance Council, Insurance Institute of India, National Insurance Academy, Institute of Actuaries of India, I.B.A., C.I.I., ASSOCHAM, PHDCCI, IIMs, IRDA, LIC, GIC, NIACL, UIIC, OICL, NICT, RBI, SEBI, PFRDA, FMC, ICAI.

**Subject:** Filling up the post of Whole-time Members (Distribution), Insurance Regulatory & Development Authority (IRDA), Hyderabad.

\*\*\*\*\*

Sir,

The Government of India shall be filling up the post of **Whole-time Member (Distribution)** in the Insurance Regulatory and Development Authority (IRDA) located at Hyderabad. IRDA is a statutory body established under the IRDA Act, 1999.

The tenure of appointment to the post shall be 5 years from the date of joining office with a provision of reappointment subject to the maximum age of 62 years. The pay and allowances of the Whole-time Members shall be Rs.3.125 lakh per month without facility of house and car. The terms & conditions of pay, DA, CCA, TA, PF, Pension etc. shall be governed by IRDA (Salary and Allowances payable to and other Terms and Conditions of Service of Chairperson and other Members) Rules, 2008, which can be visited at [www.irdaindia.org](http://www.irdaindia.org).

**Eligibility:**

- a) Post Graduate or a professional degree in Management /Marketing/ Consumer Affairs or related fields.
- b) Minimum age should not be less than 50 years on date of application.
- c) Not less than 25 years of post qualification experience of which at least 15 years should be in the relevant field.
- d) Applicant should have a minimum of two years of residual service on the last date of submission of application i.e. not in excess age of sixty years.
- e) Govt./PSU employees can apply but they would need to resign before joining.
- f) Should be a citizen of India.

The applications in respect of eligible officers/other qualified persons, who are interested and can be spared in the event of selection, may be forwarded, duly verified/countersigned by the Head of Department (where applicable) along with the following documents:-

- (i) Up-to-date and complete Confidential Report (CR) dossier in original/attested photocopies of last 5 years Annual Confidential Report (ACR) of the candidate
- (ii) Integrity Certificate
- (iii) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned
- (iv) List of major/minor penalties, if any, imposed on the candidates during the last ten years/No penalty certificate.

The applications of the candidates received without the CR Dossier/ACRs or which contain incomplete information, or received after the due date will not be entertained.

The applicant should have a ***minimum 2 years of residual service as on 26<sup>th</sup> September 2012.***

Application containing the bio-data along with one passport size photograph should be sent through proper channel to the following address in a closed cover super-scribed with "**Application for the post of Whole-time Member (Distribution), IRDA**".

The application should reach the following address on or before **26.09.2012**.

**Shri S. K. Mohanty,**  
**Under Secretary to the Government of India**  
**2<sup>nd</sup> Floor, Jeevan Deep Building,**  
**Parliament Street,**  
**New Delhi-110001.**  
**Tel: 011-23748788 FAX: 011-23344605**  
**[Email-usins1-dfs@nic.in](mailto:Email-usins1-dfs@nic.in)**

Yours faithfully

**(S. K. Mohanty)**  
**Under Secretary to the Govt. of India**  
**Tel.23748788**  
**Fax: 23344605**

